

PERFORMANCE BASED CONTRACT GUIDELINES

The Hudson River Museum/Museum School 25

Museum Studies Partnership for Learning 2018-2019

\$100,000.00

1. WHAT IS THE PURPOSE OF THE SERVICE?

(Describe in detail any services to be provided or materials to be purchased)

- Renews and deepens our long-term, collaborative relationship with MS25 through comprehensive STEAM programming for the school year connecting the school and the Museum. Foundational to the effective museum learning that will take place at the school and in the Museum – with its collections galleries, historic home, special exhibitions, planetarium, and environmental teaching gallery - are these four patterns:
 - object-based learning
 - development of critical thinking skills through observation and inquiry
 - knowledge-building communities
 - project-enhanced learning
- Provides students, teachers, administrators, and families with experience-based, multidisciplinary, sequential curricular programming
- Offers students and teachers an extended “classroom” at the Museum
- Provides teacher support and staff development to build capacity and ensure sustainability
- Encourages teacher use of Museum for research and preparation (including after-school and during non-public hours with Museum staff)
- Forms a museum/school community made up of students, families, and educators; students find a “home” at the museum
- Provides access to Museum staff and other specialists (e.g. curators, scientists, historians, artists, administrators, et al.) as well as museum collections not typically on view to the public
- Connects students with Museum professionals, artists, scientists, and historians who serve as role models
- Makes connections to NYS, Next Generation, and Common Core Learning Standards, integrating core curriculum materials with cultural literacy programming
- Makes connections between Visual and English Language Literacies, offering the school a tangible methodology to connect the Visual and Performing Arts with English Language Arts, Language Acquisition, Science, Math, and Social Studies

2. AMOUNT OF SERVICE

(Set forth all quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule “B”)

Professional Developments

- In Museum Education pedagogy and practice (in addition to modeling of methods, techniques and strategies in the classroom and galleries), with training and support for integrating Museum resources with core curriculum
 - 10 two-hour sessions at the school and museum (tbd):
 - 5 general –in object-based learning, using Museum resources and the environment to teach classroom curriculum: support, enrich, enhance (e.g. Visual Thinking Strategies, reading image as text)
 - 4 in grade-level curricula
 - 1 with Special Education team re: differentiated curricular instruction/adaptation of materials

- Collaboration with teachers and staff support/development through planning meetings and formative assessments with Administration and staff throughout the school year

Direct Student Services

- One interdisciplinary sequential thematic STEAM curricular unit of five sessions for all classes, including a Pre-Visit and Post-Visit in the classroom, a supporting HRM visit (consisting of a tour/planetarium show & workshop), and two workshops with a Teaching Artist (i.e. 5 sessions per grade per school year = 20 sessions)
- One enhanced Planetarium show for each grade with Manager of Planetarium & Science Programs OR visits by every class to one special exhibition at HRM per school year, led by educators, docents, and/or content specialists (= up to 9 visits)
- All materials and art supplies
- Curated student exhibition of professional caliber at the school
 - Training in docent skills with museum educator in preparation for student exhibition
 - Preparation and installation of student works for exhibition
 - Museum quality framing and labels
 - Reception (with refreshments and music) celebrating student work for school students, families, staff, community, city and county officials (by invitation)
 - Posting of student work on HRM website

Admission to HRM

- Free of charge for all Museum School 25 students, teachers, aides, administrators and their families (during public hours); includes access to collections, special exhibitions, and public programs

Tech Support

- Includes web development, design, and production of dedicated feature

3. WHO IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

Pre-K through Grade 2 students (9 classes); approximately 15 teachers, aides, and administrators; and families of Museum School 25.

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

- Hudson River Museum staff, including a full-time, dedicated professional Museum Educator to facilitate the entire partnership, including planning with administration and staff, teaching students and teachers at the school and the Museum, scheduling, arranging museum visits, curating the year-end exhibition, maintaining communication between the Museum and the school, etc.
- Per diem Teaching Artist(s) in residence
- Per diem Preparator
- Docents and content specialists, as required

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

Hudson River Museum staff will communicate in an ongoing manner through various means, providing update reports as needed to support project development and realignment as needed, and will document the partnership through end of year summaries.

6. HOW WILL THE QUALITY BE JUDGED?

(Set forth the method which will be used to evaluate contractor's performance)

The quality of service will be evaluated through the Yonkers City School District ongoing monitoring of the contractual services via written reports.

7. PERSONS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

(There must be a single Board administrative employee identified as the person responsible. This person will also be responsible for signing off on contract payments)

Elaine Shine, Executive Director, Yonkers Public Schools

CONTRACTOR'S NAME, ADDRESS & CONTACT INFORMATION
Hudson River Museum, 511 Warburton Ave., Yonkers, NY 10701
Saralinda B. Lichtblau, MS Ed., Assistant Director, Education

CONTRACTOR'S FEDERAL IDENTIFICATION NUMBER: 13-2670081

CONTRACTOR'S STATUS: Corporation, New York

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?

Services are pursuant to the Community Schools Grant (CSGI) to build a community school model and improve museum studies.

9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.

N/A

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? IF YES, PLEASE SPECIFICALLY DESCRIBE.

N/A