PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE? (Describe in detail any services to be provided or materials to be purchased)

The Online PBL 101 Flex Workshop supports teachers over six 2.5-hour sessions, to design a Gold Standard project, ready to use in the classroom.
This is a flexible version of our foundational workshop based on our model of Gold Standard PBL. It provides participants with the knowledge and skills needed to implement a rigorous, standards-based project. Throughout the workshop, participants will consider educational equity in their classroom and in their projects.
Facilitated online by one of our expert National Faculty, PBL 101 Flex Workshop is a balanced blend of direct instruction, video analysis, hands-on work, resource sharing, and peer collaboration and feedback.
The workshop models the Project Based Learning process, and our online format models how teachers might facilitate PBL in their own classroom. Participants will learn how to set norms, facilitate inquiry, and foster collaborative conversations online, using tech tools like Zoom, Nearpod, and Google Docs.
Each participant will leave with a project ready to be implemented in their classroom, and the teaching practices to facilitate high-quality PBL.

2. AMOUNT OF SERVICE?
(Set forth the monetary value of the proposed agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")

$13,900

3. WHO IN THE SCHOOL DISTRICT IS SERVED?
(Describe whether services are to be provided directly to students, to staff, etc.)

Teachers and administrators

4. WHO WILL PROVIDE SERVICES?
(If individual providers are contemplated, set forth the names and qualifications of the service providers)

A trainer from PBLWorks will facilitate the workshop sessions.

4a. WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? **IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.**

No.

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?
(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)
Summary of participant evaluations

6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES? (Set forth the method which will be used to evaluate contractor's performance)

Participants receive a survey after the workshop. Results of the survey are shared with school leaders and District Administration.

7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

Vendor Name: Buck Institute for Education (d/b/a PBLWorks)
Vendor Address: 3 Hamilton Landing, Suite 220, Novato, CA 94949
Vendor Phone No.: 415-877-1483
Vendor Business Status: (corporation, non-profit individual, unincorporated) – Non-Profit
Vendor Contact Name: Brian Murphy
Vendor Contact Email: brian@pblworks.org
Tax ID No.: 68-0160429

School District Administrator Name: Elaine Shine
School District Administrator Title: Executive Director
School District Administrator Phone No.: 914-376-8183
School District Administrator Email: eshine@yonkerspublicschools.org

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? **IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?**
Yes, the services support the 1003 Targeted grant to provide a robust ELT program.

9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? **IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.**
No

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? **IF YES, PLEASE SPECIFICALLY DESCRIBE.**
No

Performance Based Guidelines
Reviewed and approved by:

Elaine Shine

(Signature of School District administrator/employee)

Elaine Shine

(Printed Name)