

PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE OF THE SERVICE?

(Describe in detail any services to be provided or materials to be purchased)

Westchester Center for Jazz and Contemporary Music will provide jazz ensemble instruction for students between 6th and 12th grade.

2. AMOUNT OF SERVICE

(Set forth all quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")

We will provide 2 hours of instruction at the location(s) specified by the district twice weekly. Final 3 rehearsals will take place at the Westchester Center for Jazz and Contemporary music unless otherwise agreed.

We also will spend a week to recruit in the schools as agreed with the district. This could include, working directly in the classroom, and/or providing a jazz ensemble performance for the school music students.

3. WHO IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

Services will be provided directly to the students. Maximum capacity is 20 students. Students need to have a basic knowledge of their instruments (be able to read notes and play their scales).

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

Joey Berkley – Director of Westchester Center for Jazz and Contemporary Music; 30+ years teaching with various area high school and university jazz ensembles. Other instructors under Joey's direction may be brought in to provide specific instrumental instruction.

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

We can provide the district a summary of assignments, attendance, and music being worked on.

6. HOW WILL THE QUALITY BE JUDGED?

(Set forth the method which will be used to evaluate contractor's performance)

At the end of the period both groups will have an open classroom and/or performance to demonstrate what they have learned.

7. PERSONS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

(There must be a single Board administrative employee identified as the person responsible. This person will also be responsible for signing off on contract payments)

Elaine Shine, Executive Director

CONTRACTOR'S NAME, ADDRESS & CONTACT INFORMATION

Westchester Center for Jazz and Contemporary Music

Elizabeth Sander owner

203-977-6421 (w)

203-252-7466 (c)

Mailing Address:

12 The Farms Rd, Bedford, NY 10506

Physical Location:

540 Nepperhan Ave, Yonkers, NY 10701

CONTRACTOR'S FEDERAL IDENTIFICATION NUMBER

47-2943528

CONTRACTOR'S STATUS (e.g., corporation, individual, unincorporated, etc. and where)

Limited Liability Company in the state of NY

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?

Yes, the services will be aligned with the 1003a Basic and MBK FCEP grants.

9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.

No.

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? IF YES, PLEASE SPECIFICALLY DESCRIBE.

N/A.