

PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE?

(Describe in detail any services to be provided or materials to be purchased)

Rally Education will provide reading resources “*Reading Rehearsing and Exploring the Standards*” for the Yonkers ELT program at 32 schools. In addition, Rally will provide half day professional development for the ELT teachers on how to utilize and maximize the resources to improve student performance and outcomes in reading

2. AMOUNT OF SERVICE

(Set forth all quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule “B”)

Rally will provide 25 books “*Reading Rehearsing and Exploring the Standards*” for grades 3-8 in each of the 32 Yonkers elementary schools.

The professional development will be a half-day district-wide session for all the Yonkers ELT teachers and will take place the early part of December of 2019.

3. WHO IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

Students attending the Extended Learning Time program in 32 Yonkers City Schools.

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

Rally Education will provide the materials and a Rally Consultant will provide the professional development for the Extended Learning Time teachers and administrators.

4a. WILL THE CONTRACTOR BE UTILIZING ANY VOLUNTEERS, OR BE HIRING/UTILIZING ANY SUBCONTRACTORS IN FURTHERANCE OF THIS AGREEMENT? IF SO, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.

(If the Contractor will be using any subcontractors, volunteers, and/or other agents other than the individuals identified in question #4 above or #7 below; they need to be disclosed here)

No

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

Through regular contact with partner schools and districts, participants regularly provide PD Advisors with feedback about services either through in-person discussions, email correspondence and even text messages or IMs. Based on feedback from participants, PD

Advisors are able to identify needs, establish next steps and provide additional scaffolding when necessary.

In addition to providing the feedback results with the District after each session, Rally will provide a final report with the feedback collected from all of the workshops combined.

6. HOW WILL THE QUALITY BE JUDGED?

We will use the District workshop evaluation system or we will use our own below:

Workshops will be evaluated using the Feedback Form which rates the workshop on the prompts below:

The workshop had . . .	Below my Expectations	Met My Expectations	Exceeded My Expectations
• Helpful information			
• Effective facilitators			
• Applicable models			
• Relevant activities			
• Supportive environment			

Participants are also prompted to share the most valuable aspect of the workshop, the least valuable aspect of the workshop, questions they have, or add additional comments.

Responses to the workshops are tallied after each event with a score of 1 for “Below”, 2 for “Met”, or 3 for “Exceeded”. These ratings are converted to total scores and presented in charts or graphs for the final report.

7. PERSONS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

(There must be a single Board administrative employee identified as the person responsible. This person will also be responsible for signing off on contract payments)

Rally Education
22 Railroad Avenue
Glen Head, NY. 11545

Tax Payer ID number: 74-3098297

Contact Persons: Lynne Harris - Rally National Sales Manager
Christine Rupp -Rally Sales Representative

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT.

Yes, the Title I Grant. The purchase is pursuant to Title I and therefore, Title I requirements which states that purchases of resources and or professional development

Directly address the academic achievement problems that caused the school to be identified. In most cases, this professional training will focus on the teaching and learning process, such as

increasing content knowledge, the use of scientifically based instructional strategies, especially in core academic subjects, and the alignment of classroom activities with academic content standards and assessments.

9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.

None

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? IF YES, PLEASE SPECIFICALLY DESCRIBE.