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| Department Name   | Office of School Leadership, Engagement & Equity  |
| <b>RECOMMENDATIONS FOR NEW CONTRACTS</b>  |   |
| Vendor Name:  | Sarah Lawrence College - Writing Institute  |
| Term/Duration of Contract:  | November 2024-June 2025   |
| Amount of Contract:   | \$6,300.00  |
| Account: (general fund, grant, capital)   | 490.5241.25J311.2110.B2300-Pending NYSED Approval   |
| Scope/Services:   | <p>Sarah Lawrence College - Writing Institute<br/>                     Term: November 2024- June 2025<br/>                     Amount: \$6,300.00<br/>                     The Writing Institute at Sarah Lawrence College will convene creative writing workshops to students in Grades 1-8 at Ella Fitzgerald Academy for an afternoon session (twice per week). As expressed in the grant proposal, the purpose of this program is engaging reluctant writers in experiences that foster expression and love for the written word.</p> |
| Form of Procurement Undertaken: (GML 103-competitive sealed bidding; GML 104b-not subject to competitive sealed bidding)  | GML 104b  |
| Manager and Department Requesting Services:   | Dr. Jason Baez- Executive Director  |
| <b>RECOMMENDATIONS FOR CONTRACT AMENDMENTS</b>  |   |
| Contract No. / Vendor Name:   |   |
| Original Term of Contract:  |   |
| Original Amount of Contract & Date of BOE/BOCS Approval:  |   |
| Scope:  |   |
| Details of Previous Amendments:   |   |
| Details of New Amendment:   |   |
| Account:(general fund, grant, capital)  |   |
| Form of procurement:(GML 103-GML 104b)  |   |
| Manager and Department Requesting Services:   |   |
| <b>BOCS worksheet must be completed for all resolutions for goods and services and submitted in Electronic Schoolboard (ESB). These worksheets should also be submitted to have (Sand) <a href="mailto:jphotoipraisiri@YonkersPublicSchools.org">jphotoipraisiri@YonkersPublicSchools.org</a></b> |   |