

## **PERFORMANCE BASED CONTRACT GUIDELINES**

### **1. WHAT IS THE PURPOSE OF THE SERVICE?**

This is a collaboration between Westchester Community College (WCC) and the Yonkers Public Schools (YPS) to continue to develop and offer activities for Pathways in Technology Early College High School (P-TECH) students in which courses for college credit are offered at Gorton High School.

During this year, teachers and administrators from Gorton High School will plan with faculty and administrators from WCC the six-year scope and sequence for the PTECH program. Planning will include monthly meetings to align the courses and coursework in English and mathematics, as well as courses in the Health Information Technology and Dietetic Technician degree programs at WCC.

Oversight of all aspects of the P-TECH partnership will be coordinated by the Office of High School Partnerships. The Assistant Dean for HS Partnerships will meet monthly with school leadership from Gorton to regularly review program activities and monitor the progress of the partnership throughout the academic year.

### **2. AMOUNT OF SERVICE**

Contract Date: 4/19/18 – 6/30/18

The services at Gorton High School shall cost \$21,200. WCC will provide monthly meetings over the course of this grant period. WCC will work in conjunction with Gorton HS to align the 6-year scope and sequence for the new PTECH Pathways at Gorton. (125 hours with 150 hours of program specialist and administrative support)

### **3. WHO IS SERVED?**

Gorton HS English, mathematics, and health magnet teachers.

### **4. WHO WILL PROVIDE SERVICES?**

The program will be based on collaboration between teachers/administrators at Gorton and WCC faculty/administrators. The funds requested will pay for release time for faculty to participate in curriculum alignment and planning activities. Planning for the college will be led by the Assistant Dean for HS Partnerships and the Dean of the School of Health Careers, Technology, and Applied Learning. Specific departmental faculty will be recruited to provide guidance on curricular and degree alignment.

### **5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?**

Periodic updates and communication will be distributed through monthly CTE Planning meetings with business and higher education partners. Additional communication will occur through PTA and P-TECH Family Information meetings.

### **6. HOW WILL THE QUALITY BE JUDGED?**

Quality of the partnership will be determined by the responsiveness of Gorton faculty and administration, as well as from the Office of HS Partnerships at WCC in providing the necessary information in a timely fashion.

### **7. PERSONS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.**

(There must be a single Board administrative employee identified as the person responsible. This person will also be responsible for signing off on contract payments)

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**8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?**

Under the P-TECH Grant, of which WCC is a state approved partner, the goal is to have students from Gorton HS complete their Associates degree in either Health Information Technology or Dietetic Technician within 6-years. Articulation agreements will be developed with the college to allow students to enroll in dual enrollment courses so that they can simultaneously earn high school and college credits.