

## AGENDA ITEM

**Meeting Date:** 5/18/2022 - 5:30 PM

**Category:** SCHOOL FACILITIES MANAGEMENT






**Type:** Action

**Subject:** 18.13 AWARD FOUR CAPITAL FUND CONTRACTS for PROFESSIONAL ENVIRONMENTAL SERVICES on a REQUIREMENTS BASIS for \$1.0 MILLION PER EACH CONTRACT

**District Goals:**

**Enclosure:**

**File Attachment:**

-  BOCS 1-2-22 RFQ460 Adelaide.xlsx
-  BOCS 1-2-22 RFQ460 E&R.xlsx
-  BOCS 1-2-22 RFQ460 H2M.xlsx
-  BOCS 1-2-22 RFQ460 LiRo.xlsx
-  RFQ-460-Cost Comparison.pdf

**Rationale:**

Award of a CAPITAL FUNDED Contract for "On-Call" Professional Environmental Consulting Services to Four Shortlisted Respondents to RFQ-460 for an amount not to exceed \$1 million, with a three-year term which includes two 12-month options to renew the pricing and conditions, upon mutual agreement.

This is to award contracts to 4 separate firms, successful responders to RFQ-460 for "On-Call" Professional Environmental Consulting Services for the School Facilities Management Department" issued by the City Purchasing Dept. and opened on April 8, 2022.

RFQ-460 was a competitive request for qualifications that had 5 responders. All responses were scored by the staff of School Facilities on a Qualifications Based Selection (QBS) basis and after interviews and other due diligence was completed the following four firms are being recommended:

- Adelaide Environmental Health Associates, Inc.
- H2M Architects, Engineers, Land Surveying, and Landscape Architecture, D.P.C.
- Eisenbach & Ruhnke Engineering, P.C.
- LiRo Engineers, Inc.

These four firms shall be asked to further compete for engagement on specific projects, typically capital improvement projects. The scope of work and the fees for each project will be presented to the Board for approval prior to the start of work. Every project will have its own budget and schedule but will be covered by this single contract.

Due to their size and bulk the RFQ responses are not included with is resolution. They are available for viewing the School Facilities Management Department.

The \$1 million dollar price is merely an upper limit for expenditure under this agreement and will not be encumbered. These funds, up to this limit will be encumbered and assigned to specific projects as the needs arise.

**Funding:** CAPTIAL AND/OR GENERAL FUNDS AS NEEDS ARISE

**Resolution** Ladies and Gentlemen:

WHEREAS: The District has a need for on-going professional environmental consulting services for the maintenance and improvement of its physical plant, and

WHEREAS: such services have been duly solicited in compliance with NYS Municipal Law 104B through the issuance of the publicly advertised RFQ-460 for "On-Call" Professional Environmental Consulting Services for the School Facilities Management Department, and

WHEREAS: five firms submitted proposals which were duly scrutinized and evaluated and the four firms most suited have been shortlisted and recommended for engagement:

- Adelaide Environmental Health Associates, Inc.
- H2M Architects, Engineers, Land Surveying, and Landscape Architecture, D.P.C.
- Eisenbach & Ruhnke Engineering, P.C.
- LiRo Engineers, Inc.

WHEREAS: this engagement shall be for thirty six months, with option to renew for 12 additional months at year 4 and year 5, and

WHEREAS: work under this contract shall be done on an as needed District directed basis and paid at rates negotiated on a project by project basis, and

WHEREAS: the assignments, scopes of work and fees to be paid will be subject to the approval of the Board of Trustees, and

WHEREAS: the total of the fees paid shall not exceed a total of one million dollars over the course of thirty-six months.

NOW THEREFORE BE IT RESOLVED: That the Superintendent of School be authorized to enter into the above contract per RFQP-460 for "On-Call" Professional Environmental Consulting Services to the listed firms for an amount \$1.0 million and a term of 3 years, renewable for 2 one year extensions.

**Approvals:**

**Recommended By:**

<b>Signed By:</b>	<i>Signature</i> John Carr - Executive Director
<b>Signed By:</b>	<i>Signature</i> Tom Collich - Purchasing Director
<b>Signed By:</b>	<i>Signature</i> Finance Department - Finance Reviewer
<b>Signed By:</b>	<i>Signature</i> Elizabeth Janocha - Deputy Commissioner
<b>Signed By:</b>	<i>Signature</i> John Liszewski - Commissioner
<b>Signed By:</b>	<i>Signature</i> Matthew Gallagher - Corporation Counsel
<b>Signed By:</b>	<i>Signature</i> Dr. Edwin M. Quezada - Superintendent of Schools

**Vote Results:**

**Original Motion**

Member **Kevin Cacace** Moved, Member **Lawrence Sykes** seconded to approve the **Original** motion 'Ladies and Gentlemen:

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The motion **Carried 9 - 0**

Lawrence Sykes	Yes
Rosemarie Linton	Yes
Amjed Kuri	Yes
Sheila Greenwald	Yes
Gail Burns	Yes
Dr. Rosalba Corrado Del Vecchio	Yes
Dr. John Castanaro	Yes
Rev. Steve Lopez	Yes
Kevin Cacace	Yes