

PERFORMANCE BASED CONTRACT GUIDELINES

APPENDIX B

Consultant: NYC Leadership Academy

Contract Dates: December 2019 - September 2020

Federal ID: 03-0503570

Description of Services	School/Site	Consultant's Daily Rate	Number of		Amount
			Days	Hours/Day	
(on-site & virtual) & includes prep & travel	Team Lead/VP	\$1,569.00	31	8	\$48,639
Serves as liaison to school district and university partner and coordinates team's activities					
Ensures quality control of all work products					
Participates in assessment of participants					
Provides strategic consulting as needed					
Participates in program participant and mentor recruitment and selection process					
Assist with interview process					
Design and facilitate 2 additional mentor trainings; oversees the work of coaches who work with mentors					
Supports facilitation during residency and Summer Intensive 2020					
Provide overall support for all services noted above	Project Manager	\$1,233.00	6	8	\$7,398
Other Than Personnel Services					
Licensing Fee-Simulation School Website		Yearly license fee			\$750
Travel Expenses		For NYCLA staff			\$950
Total Budget					\$57,737