

PERFORMANCE BASED CONTRACT GUIDELINES

APPENDIX B

Consultant: **The Leadership Academy**

Contract Dates: October 2021 through August 2022

Federal ID: 03-0503570

Description of Services	School/Site	Consultant's Daily Rate	Number of Days	Hours/Day	Amount
(on-site & virtual), includes prep & travel time	Team Lead	\$1,568	6	8	\$9,408
Serves as liaison to YPS point person for the Principal Evaluation Process for 2021-2022					
Plans, designs and facilitates four professional development sessions for SSS teams to implement a Principal Evaluation Process using the MPPR tool including:					
Session 1: Overview of MPPR Rubric, Preparing for and conducting the pre-conference, using the SCEP to guide the work, establishing a collaborative relationship with the school team, understanding low inference data/evidence					
Session 2: Aligning low inference data to the MPPR rubric, norming and inter-rater reliability, preparing for the announced visit & post-observation conference, coaching principals to prepare for the spring unannounced visit					
Session 3: Reviewing and norming data from the first announced visit, identifying & understanding strong data/evidence, using the District instructional look fors in subsequent school visits					

Session 4: Repeat the same process used in Session 3 applied to the Spring unannounced visits, lessons learned and next steps.					
Supports facilitation during Sessions 3 and 4	Co-facilitator	\$1,248	2		\$2,496
Provides documentation and administrative support for all services noted above (virtual)	Project Manager	\$920	1		\$920
Other Than Personnel Services					
Travel Expenses		For TLA staff			\$110
Total Budget					\$12,824