YONKERS PUBLIC SCHOOLS

FURNITURE REQUEST FORM

DEPARTMENT	Teaching and Learning- Professional Development Department	DATE: 2-9-2018	REQ.:
RATIONALE	Purchase furniture to provide Professional Library space that is conducive to Professional Development.		

	FUND	DEPT	PROJECT	ACTIVITY	ACCOUNT
G.L. Account Number:	490	5241	110748	2110	B2520

QUANTITY	COLOR	SIZE	DESCRIPTION	UNIT PRICE	AMOUNT
14	Black		Multi-tilter Chairs with arms	403.77	$ 5,652.78
1	Tiger Fruitwood	66"x29"	Double Pedestal Desk	551.69	$ 551.69
			Inside Delivery	930.67	$ 930.67
			TOTAL		$7,135.14

ADMINISTRATOR'S APPROVAL Gina Beel DATE 2-16-2018

ASSISTANT SUPERINTENDENT'S APPROVAL [signature] DATE 2/21/18

DEPUTY SUPERINTENDENT'S APPROVAL [signature] DATE 2/21/18

SUPERINTENDENT'S APPROVAL [signature] DATE 2/26/18

NOTE: ATTACH A FORMAL QUOTE WITH YOUR REQUEST