



FURNITURE REQUEST FORM

DEPARTMENT	Teaching and Learning-Riverside High School		DATE: 2-16-2018	REQ.:	
RATIONALE	Additional bistro chairs ordered for the Riverside High School Library Makerspace.				
	FUND	DEPT	PROJECT	ACTIVITY	ACCOUNT
G.L. Account Number:	130	5999	B18N02	1000	B2050
QUANTITY	COLOR	SIZE	DESCRIPTION	UNIT PRICE	AMOUNT
12	Black		Bistro Chairs	1,164.72	\$ 1,164.72
			Inside Delivery	232.94	\$ 232.94
TOTAL					\$1,397.66

ADMINISTRATOR'S APPROVAL *Ania Bee* DATE *2-16-2018*

ASSISTANT SUPERINTENDENT'S APPROVAL *Chris...* DATE *2/21/18*

DEPUTY SUPERINTENDENT'S APPROVAL *John S. ...* DATE *2/21/18*

SUPERINTENDENT'S APPROVAL *Ed. M...* DATE *2/20/18*

NOTE: ATTACH A FORMAL QUOTE WITH YOUR REQUEST



Health and Educational Equipment Corp.

Excellence in Education Environments since 1992

Date:	Prepared For:	Project Location:
02/05/2018	Yonkers Public Schools One Larkin Center	Riverside High School 565 Warburton Avenue
Prepared By:	Yonkers, New York 10701	Yonkers, NY 10701
Tom Hogan	Attn: Gina Bell	

Item Description:

We are pleased to submit our proposal to furnish and deliver only the following from ADI-Design International on NYS Contract #PC66434.

(12) PN-8 Penta Bistro Chairs, 22 1/2"Wx22 1/2"Dx43 1/2"H, Base on Glides, No arms, Black Poly Shell, Mesh Back, Frame color: TBD
 List Price Each: \$211.00 NYS Price Each: \$97.06

Dock to dock delivery included.....	\$1,164.72
ADD: Inside Delivery.....	<u>+232.94</u>
TOTAL.....	\$1,397.66

Make purchase order out to:
ADI Inc.
C/O: RE: Moldow Assoc/HNE-THogan
3450 First Street
Saint-Hubert
Quebec, Canada, J3Y8Y5

PLEASE INCLUDE ON THE PO: NYS CONTRACT #PC66434.

EMAIL TO thogan@hneequipment.com

Thank you for the opportunity,
Tom Hogan