

STUDENT DISMISSAL PRECAUTIONS

No student may be released from school to anyone other than the parent(s) or person(s) in parental relation, or child protective services personnel and/or law enforcement officers pursuant to law, unless the name of the individual seeking release of the student appears on a list provided by the parent(s) or person(s) in parental relation. Said list may be submitted by the parent(s) or person(s) in parental relation at the time of enrollment and shall be maintained by the District. Parent(s) or person(s) in parental relation may amend this list any time thereafter by providing the information in writing to the Building Principal. The list, as well as any amendments thereof, must include the signature of the parent(s) or person(s) in parental relation.

In the event of an emergency, as determined by the Building Principal and/or his/her designee after the facts of such situation have been verified, a student may be released to an individual whose name is not included on such list, provided that the student's parent(s) or person(s) in parental relation has/have been contacted by the Building Principal and/or his/her designee and has/have provided authorization to release the student to the individual.

Parents are urged to make appointments with physicians, dentists, special tutors, etc. after school hours. If a request for early dismissal is necessary, the parent(s) or person(s) in parental relation should make note of the date, time, and reason for the release. Students will not be excused without advanced written notice from the parent(s) or person(s) in parental relation, and must be released in care of parent(s) or person(s) in parental relation, unless otherwise noted. Any individual seeking release of a student must report to the Main Office of the building and present identification deemed satisfactory by the Principal or his/her designee

The District will presume that a student may be released to either parent unless a custodial parent has provided the Building Principal with a certified copy of a legally binding instrument such as a court order or decree of divorce, separation, or custody which provides evidence that the noncustodial parent does not have the right to obtain release of the student.

Ref: Education Law §3210(1)(c)

Adoption date: May 8, 2007

Revised: