

<u>RECOMMENDATIONS FOR NEW CONTRACTS</u>	
Vendor Name:	UNTERMYER GARDENS CONSERVANCY
Term/Duration of Contract:	April 2025 - June 2025
Amount of Contract:	Not to Exceed \$12,500
Account: (general fund, grant, capital)	GF 450.5120.100000.1240.B2300
Scope/Services:	School field trips to Untermyer Gardens including guided tours and bus transportation. Untermyer Gardens Conservancy will lead tours free of charge for students. Royal Coach Lines will provide bus transportation to and from the garden.
Form of Procurement Undertaken: (GML 103-competitive sealed bidding; GML 104b-not subject to competitive sealed bidding)	GML 104B
Manager and Department Requesting Services:	Office of School Leadership: Ms. Roseanne Collins-Judon, Associate Superintendent Dr. Erik Wright, Associate Superintendent Ms. Lissette Colon-Collins, Associate Superintendent
<u>RECOMMENDATIONS FOR CONTRACT AMENDMENTS</u>	
Contract No. / Vendor Name:	
Original Term of Contract:	
Original Amount of Contract & Date of BOE/BOCS Approval:	
Scope:	
Details of Previous Amendments:	
Details of New Amendment:	
Account:(general fund, grant, capital)	
Form of procurement:(GML 103-GML 104b)	
Manager and Department Requesting Services:	