

PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE OF THE SERVICE?

The Susan Radley Brown, Inc. consultant will provide job embedded onsite literacy professional development in order to improve student writing and raise performance levels on NYSED assessments. The work will align with the Common Core Learning Standards (CCLS). The work will focus on the workshop model and create an understanding of how the work supports the CCLS.

2. AMOUNT OF SERVICE

A qualified consultant will work with teachers and administrators from Cross Hill Academy, for 50 days at the rate of \$1,500 a day from 7:30 am - 2:30 pm. The contract will run from October 23, 2017 to June 30, 2018.

3. WHO IS SERVED?

Classroom teachers, administration and students will be served under this contract.

4. WHO WILL PROVIDE SERVICES?

A qualified Susan Radley Brown, Inc. consultant experienced with the assigned grades.

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

Understanding of the structure, expected outcomes and implementation of various writing units of study that are part of the workshop model.

6. HOW WILL THE QUALITY BE JUDGED?

It will be judged through district assessments, as well as consultant reports and evaluation and feedback from teachers and administrators. Student report cards and NYSED testing results will be monitored by the District Office of School Improvement.

7. PERSONS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

(There must be a single Board administrative employee identified as the person responsible. This person will also be responsible for signing off on contract payments)

Elaine Shine, Executive Director of School Improvement

CONTRACTOR'S NAME, ADDRESS & CONTACT INFORMATION

Susan Radley Brown
Susan Radley Brown, Inc.
2221 Taft Street, Houston, TX 77006
(212)-265-0735
susan@acceleratedliteracylearning.com

CONTRACTOR'S FEDERAL IDENTIFICATION NUMBER

76-0589719

CONTRACTOR'S STATUS (e.g., corporation, individual, unincorporated, etc. and where)

Corporation

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?

Yes, this agreement aligns with the objectives in the SIG grant for Cross Hill Academy. This contractor supports the goal to increase student achievement and improve teaching and learning in the classroom.