

PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE OF THE SERVICE?

The purpose of the service is to adapt and develop customized modules of the 7th and 8th grade Virtual Enterprises VE-JV curriculum for use in after-school programs at three Yonkers middle schools as outlined in the *Empire State After-School Program Grant*. Additionally, VEI will provide training for faculty, staff, and facilitators to ensure that the curriculum is rolled out with fidelity.

2. AMOUNT OF SERVICE

The ongoing services will be provided to the schools, teachers, and grant partners that will be delivering the after-school program to students as outlined in Schedule B. The period identified in these contract guidelines includes year 1 of the 4-year program.

3. WHO IS SERVED?

The ongoing services will be provided directly to the schools, teachers, and grant partners that will be delivering the after-school program to students at Hostos, School 13 and Cesar Chavez School.

4. WHO WILL PROVIDE SERVICES?

The following individuals will be involved in providing the specified services. There will also be additional staff members that are yet to be identified.

Iris Blanc, Founder, VEI

Nick Chapman, President, VEI

Paul Presti, New York Metro Regional Director, VEI

Gina Pol and Meghan Foley, New York Metro Program Coordinators, VEI

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

VEI will report directly to district personnel administering the grant and based on the terms outlined in the MOU between VEI and Yonkers City School District.

6. HOW WILL THE QUALITY BE JUDGED?

Quality will be assessed through regular site visits to program implementation sites and through the analysis of the pre- and post-surveys administered to participating students and teachers/facilitators.

7. PERSONS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

Nick Chapman, President

Virtual Enterprises International

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New York, NY 10023.

212-769-2710

CONTRACTOR'S FEDERAL ID # 27-336-2452

NOT-FOR-PROFIT CORPORATION INCORPORATED IN NEW YORK STATE

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT? Yes, the Empire State After-School Program Grant. The requirements are outlined in the Memorandum of Understanding between Virtual Enterprises International and Yonkers City School District dated and signed June 27, 2018.

9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW. Yes, participating students will be asked to take pre- and post-surveys regarding their experience in the identified after-school program.

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? IF YES, PLEASE SPECIFICALLY DESCRIBE. Yes, analysis of the pre-post surveys will be used for the purposes of administering and improving the implementation of the identified after-school program.