

PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE OF THE SERVICE?

(Describe in detail any services to be provided or materials to be purchased)

The Leadership Program (TLP) offers comprehensive support to students in social emotional learning, a process for learning life skills including self-management, understanding and responding to others' feelings, relationship building, and how to work with others in an effective manner. TLP trainers will support students in identifying and processing their emotions, helping them learn how to manage these feelings and fostering social competency. Trainers will work with students on developing empathy for others and maintaining positive relationships. Through various activities, students will also focus on handling a variety of conflict situations in a constructive and ethical manner.

2. AMOUNT OF SERVICE

(set forth all quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Appendix A)

Services will be offered two days a week from March 2019 to June 2019. The days and times are to be determined.

3. WHO IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

The services are targeted to Middle/High School students at Palisade Preparatory School and Enrico Fermi School.

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

The Leadership Program is in over 150 school communities in all 5 boroughs of New York City serving over 18,000 students, 500 teachers and 8,000 parents annually. We have over 25 years of experience working with urban youth and their families with evaluation data proving our effectiveness. TLP helps procure State, Federal and private funding to provide NYC schools with quality programming and services. We created an empirically validated Violence Prevention Project, 1 of 35 urban violence reducing prevention programs in the country which were awarded the designation of Promising Program by the Office of Juvenile Justice and Delinquency Prevention Model Programs Guide. TLP was included in the Johns Hopkins research study as 1 of 5 organizations in the US that significantly enhances positive school culture, and we are regularly invited to facilitate workshops across the nation on topics such as youth engagement and staff development. We are 1 of 6 organizations awarded a federal Character Education Promising Practice. Our organization had a seat on the Supervisory Board for the Mayor's Task Force of Truancy and Chronic Absenteeism. Our staff facilitated over 20 workshops last school year at Local, State and National Conferences on a range of topics from Best Practices In Programming, Student and Family Engagement, Re-Integrating Students Into Education, to Staff and Program Quality. TLP was one of a small cohort of Community Based Organizations selected in 2015-2016 to lead the NYCDOE pilot Restorative Justice Practices Initiative, which is being refunded for the 2017-2018 school year.

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

Monthly monitoring/recommendations with the team. Focus groups to garner feedback on program services with participants and school personnel.

6. HOW WILL THE QUALITY BE JUDGED?

(Set forth the method which will be used to evaluate contractor's performance)

There will be a year-end ceremony at which each group will make a formal presentation of the identified problem and solutions to a select group of judges consisting of City and School officials. Participant surveys.

7. PERSONS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

(There must be a single Board administrative employee identified as the person responsible. This person will also be responsible for signing off on contract payments)

Elaine Shine, Executive Director of School Improvement

CONTRACTOR'S NAME, ADDRESS & CONTACT INFORMATION

The Leadership Program
535 Eighth Ave. 16th Fl. New York, NY 10018
Tel: 212-625-8001
Attn: Carla Gomilla, Senior Manager of Data Systems,
Email: carla@tlpnyc.com

CONTRACTOR'S FEDERAL IDENTIFICATION NUMBER

Tax ID: 133599864

CONTRACTOR'S STATUS (e.g., corporation, individual, unincorporated, etc. and where)

The Leadership Program is a New York State Corporation.

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?

Yes, these services are aligned to the EMPIRE grant. Children will participate in all aspects of the arts building self-esteem, leadership skills, critical thinking and overall good health.