



*Innovation • Inspiration • Excellence for All*

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**DATE:** March 6, 2017

**TO:** Edwin M. Quezada

**FROM:** John P. Carr

**RE:** REQUEST FOR EMERGENCY DECLARATION  
SAUNDERS HIGH SCHOOL - FIRE DAMAGE REMEDIATION

**Dr. Edwin M. Quezada**  
Superintendent of Schools

**John P. Carr, P.E.**  
Executive Director  
School Facilities Management

At about 5:30 am on Saturday, February 25, 2017 a fire alarm was issued from Saunders High. The City Fire, Police and School Facilities responded to the alarm to find an active fire in the Main Office.

The fire was extinguished by 6:00 am and upon inspection, it was determined that extensive fire and water damage were limited to the office area and smoke and soot had infiltrated much of the building. In addition to office furnishings, equipment and supplies, the fire alarm, public address system, clock system, electrical distribution, HVAC and data infrastructure were damaged.

An insurance claim was filed through the District's broker, Naush, Hogan and Murray to The Traveler's Insurance who engaged Belfor Property Restoration to perform fire, smoke and water damage remediation under the insurance policy. To date Belfor has gutted the main office suite down to bare exterior walls and to the roof. The rest of the building has been thoroughly cleaned and re-opened for use.

This emergency declaration is required for the timely procurement of the necessary services to make the building fully functional, including but not limited to: architect/engineer, environmental control, construction management, and general construction.

Next steps are to complete limited asbestos abatement in the office while creating a fixed scope of work (design) and budget for rebuilding and refitting. This design will be used to garner prices from select contractors to completely rebuild and fit out the main office suite. The overall cost of this project is anticipated to be as much as \$3.5 million a portion of which will be covered by insurance and is also eligible for state building aid.

Please indicate your approval/disapproval of this Emergency Declaration by signing below:

APPROVED:

A handwritten signature in black ink, appearing to read 'Ed. M. Quezada', written over a horizontal line.

Dr. Edwin M. Quezada, Superintendent of Schools

DENIED:

\_\_\_\_\_  
Dr. Edwin M. Quezada, Superintendent of Schools

JPC/jc

cc: J. Liszewski, T. Collich, L. Pavone, L. Piltz