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**DATE:** December 11, 2017

**Dr. Edwin M. Quezada**  
Superintendent of Schools

**TO:** Edwin M. Quezada

**Dr. Andrea Coddett**  
Deputy Superintendent of Schools

**FROM:** John P. Carr

**John P. Carr, P.E.**  
Executive Director  
School Facilities Management

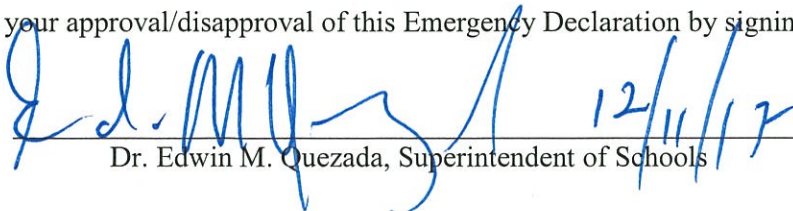
**RE: REQUEST FOR EMERGENCY DECLARATION  
CROSS HILL WATER SERVICE BREAK REPAIR**

On or about Sunday, December 3, 2017, the custodian at Cross Hill academy reported water in the ground level "dirt cellar". School Facilities staff were contacted and determined that the water service line to the building was leaking. Due to the nature of the leak the water supply to the building was not impacted and it was determined water did not need to be shut down right away.

Repairs to the water service were made on Friday, December 8 after school closed. Final repairs to the excavated area of sidewalk, curb and pavement are pending, weather permitting.

Landi Contracting was contacted to make the repairs. They have performed well in the past and at reasonable cost on several previous utility breaks. The total cost of this work is not expected to exceed \$30,000.00.

Please indicate your approval/disapproval of this Emergency Declaration by signing below:

APPROVED:  12/11/17  
Dr. Edwin M. Quezada, Superintendent of Schools

DENIED: \_\_\_\_\_  
Dr. Edwin M. Quezada, Superintendent of Schools

JPC/jc

- cc: Dr. A. Coddett
- J. Liszewski,
- T. Collich,
- L. Pavone
- T. Annunziata
- L. Piltz