

## **PERFORMANCE BASED CONTRACT GUIDELINES**

### **1. WHAT IS THE PURPOSE OF THE SERVICE?**

This is a collaboration between Westchester Community College (WCC) and the Yonkers Public Schools (YPS) to continue to develop and offer activities for Pathways in Technology Early College High School (P-TECH) students in which courses for college credit are offered at Saunders Trades and technical High School, Riverside High School and Gorton High School. The courses will be taught under the guidelines of the Early College Experience (ECE) program (formerly known as Advance College Experience or ACE) with the tuition based on the college's policy of charging 1/3 the regular WCC tuition for all ECE/dual enrollment courses. (Note: the tuition charge for the 2018-2019 academic year is \$61 per credit. The cost of a 3 credit course is \$183/enrollment).

In addition, P-TECH teachers will be provided with the opportunity to participate in professional development exchanges with WCC academic faculty to align courses and coursework in English and Mathematics, as well as align courses related to the college's degree programs in Civil Engineering, Electrical Technology, Cybersecurity and Health Information Technology. Faculty from WCC will meet monthly with teachers and students from the three high schools to engage in professional development activities and align curricula and learning goals and outcomes.

Oversight of all aspects of the P-TECH partnership will be coordinated by the Office of High School Partnerships including processing of student ECE registrations, coordinating with college academic departments, as well as budget management and reporting. The Assistant Dean for HS Partnerships will meet monthly with school leadership from all three high schools to regularly review program activities and monitor the progress of the partnership throughout the academic year.

### **2. AMOUNT OF SERVICE**

The services at Saunders Technical and Trade High School shall cost \$139,648.79

The services at Riverside High School shall cost \$88,787.88

The services at Gorton High School shall cost \$8,575.00

Total cost of services: \$237,011.67

### **3. WHO IS SERVED?**

At Saunders, English, Mathematics, Civil Engineering magnet teacher and PTECH students who meet the eligibility requirements to enroll in college credit courses will be served. At Riverside, English, Mathematics, Electrical Engineering, and Cybersecurity magnet teachers and P-TECH students who meet the eligibility requirements to enroll in college credit courses will be served. At Gorton, Health Information Technology magnet teachers and P-TECH students who meet the eligibility requirements to enroll in college credit courses will be served.

### **4. WHO WILL PROVIDE SERVICES?**

The program will be based on collaboration between teachers/administrators at Saunders, Riverside and Gorton High Schools and WCC faculty/administrators. The funds requested will pay for tuition that will enable P-TECH students, upon successful completion of the course, to receive college credit for courses that have been approved by the WCC ECE program and academic departments.

### **5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?**

Periodic updates and communication will be distributed through monthly CTE Planning meetings with business and higher education partners. Additional communication will occur through PTA and P-TECH Family Information meetings.

**6. HOW WILL THE QUALITY BE JUDGED?**

Quality of the partnership will be determined by the responsiveness of the partner high school faculty and administration, as well as from the Office of HS Partnerships at WCC in providing the necessary information in a timely fashion. The three partner high schools will be responsible for ensuring that all students identified to enroll in WCC-approved college credit courses have met the necessary academic benchmarks to meet eligibility requirements and that support is provided to help ensure successful completion of the course(s). WCC's Office of HS Partnerships will be responsible for ensuring that WCC faculty and staff are recruited, as necessary, to fully participate in all professional development, curriculum mapping, and curriculum alignment activities.

**7. PERSONS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.**

(There must be a single Board administrative employee identified as the person responsible. This person will also be responsible for signing off on contract payments)

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**8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?**

Under the P-TECH Grant, of which WCC is a state approved partner, the goal is to have students from the programs at Saunders, Riverside and Gorton High Schools with upwards of 30 college credits, thus leaving only one year to complete their Associates degree. Articulation agreements will be developed with the college to allow students to enroll in dual enrollment courses so that they can simultaneously earn high school and college credits.