

PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE? (Describe in detail any services to be provided or materials to be purchased) Cognitive, LLC will provide workshops in Restorative Practices to students, school aides, and parents/guardians of Museum School 25. These workshops will support the Yonkers Public School District in achieving the goals of training for CSEA staff and engaging parents as equal partners to improve relationships with students, parents/guardians, CSEA staff, certified staff and community. As a result, student learning conditions will improve.

2. AMOUNT OF SERVICE?

(Set forth the monetary value of the proposed agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B") All students, school aides and/or parents/guardians participants will receive experiential workshops to understand how control and support effect all relationships and apply these concepts. Individual and Group coaching will be provided within the workshop provided. The cost per hour will be \$256.50 x 70 hours of service. Total project cost will be \$17,955.00

3. WHO IN THE SCHOOL DISTRICT IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

All workshop training will be provided to students, school aides and/or parents/guardians chosen by the school administrator.

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers) Dr. Fred Hernandez with 35 years of prior service in the Yonkers Public Schools will provide all the workshop training. He was a school level and central office administrator, Superintendent's Hearing Officer, Restorative Practices Trainer and consultant to teachers, students, parents, CSEA staff and community leaders. He was trained and certified by the International Institute for Restorative Practices, a graduate school located Bethlehem, Pennsylvania.

4a. WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? **IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.** NO

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?) Participant evaluations will be administered and provided to school level administrators.

6. **HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES?** (Set forth the method which will be used to evaluate contractor's performance) All participant evaluations will include questions to evaluate presenter, workshop content and impact on relationships with students, parents/guardians, school aides, certified staff, administration and community.

7. **INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.**

Vendor Name: Cognitive, LLC

Vendor Address: PO Box 911, Yonkers, N.Y. 10703

Vendor Phone No.: 914-562-7734

Vendor Business Status: (corporation, non-profit individual, unincorporated) S Corporation

Vendor Contact Name: Dr. Fred Hernandez

Vendor Contact Email: cognitivetool1@gmail.com

Tax ID No.:85-4220653

School District Administrator Name: Elaine Shine

School District Administrator Title: Executive Director of School Improvement

School District Administrator Phone No.: 914-376-8000

School District Administrator Email: eshine@yonkerspublicschools.org

8. **ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?**

Yes, the services provided support the 1003a Basic Grant. It supports training for administrators and all staff to improve the school environment and relationships.

9. **WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW. NO**

10. **WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? IF YES, PLEASE SPECIFICALLY DESCRIBE.**

N/A

Performance Based Guidelines
Reviewed and approved by:

Lisette Colon-Collins 1/24/24

(Signature of School District administrator/employee)

LISSETTE COLON-COLLINS

(Printed Name)