

PERFORMANCE BASED CONTRACT GUIDELINES
Syracuse University, Project Advance
&
Charles E. Gorton High School

1. WHAT IS THE PURPOSE OF THE SERVICE?

(Describe in detail any services to be provided or materials to be purchased)

Syracuse University (the College) and the Yonkers Public School District (the District) will work together to develop curriculum and provide Concurrent Enrollment for Academic Dual Credit University/College courses for high school students. The target population is for accelerated students in grades 12, who are underserved and highly motivated but have not necessarily received the academic preparation needed for a smooth transition into post-secondary education.

2. AMOUNT OF SERVICE

(set forth all quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Appendix A)

Syracuse University will award credit for courses for which Course Articulation Agreements have been approved through the Early College Experience (ECE) program, and whereby such courses shall have been evaluated and approved through the official College curriculum approval process, and shall meet or exceed the instructional rigor of a college level course. Courses will be taught by College approved faculty employed by the District and delivered on District property. Tuition for the courses is \$112.00 per credit hour (\$336.00 for a three credit hour course). Tuition for students eligible for the federal free or reduced lunch program receive a 60% reduction in tuition (\$135.00 for a three credit hour course).

3. WHO IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

The target population is for accelerated 12th grade students, who are underserved and highly motivated but have not necessarily received the academic preparation needed for a smooth transition into post-secondary education and who are enrolled in the Charles E. Gorton High School's Smart Scholar Early College Program.

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

The District will provide competent and credible college-approved faculty who are currently employed by the District for the delivery of approved high school courses as covered by the agreement. Upon documentation by the District of students' successful completion of the above-referenced courses, the College will award college-level credit and generate an Official Transcript documenting such for each student.

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

A roster of the student's names, courses, and final grades will be provided to the designated representative of Charles E. Gorton High School as well as any additional interim or final progress reporting requirements. At the conclusion of the program, Syracuse University will issue official college transcripts to each enrolled student. As is practice at the College, final

grades in the form of an official transcript will be mailed to the student's home. In addition, The College recognizes the need to adhere to the Family Educational Rights and Privacy Act (FERPA). In recognition of the federal regulations governing protection of student information, all communication (whether verbal or written) will be between the College's designated representative and the designated representative for Charles E. Gorton High School.

6. HOW WILL THE QUALITY BE JUDGED?

(Set forth the method which will be used to evaluate contractor's performance)

Syracuse University has a comprehensive outcomes assessment process that evaluates effectiveness of course content, teaching methodologies, and student learning. These efforts are overseen by the Provost & Vice President of Academic Affairs, who will ensure that only qualified and appropriately credentialed faculty are provided and that the curricula meet the standards of Syracuse University, Project Advance, as registered with the New York State Education Department.

7. PERSONS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

(There must be a single Board administrative employee identified as the person responsible. This person will also be responsible for signing off on contract payments)

Elaine Shine, Executive Director of School Improvement, Yonkers Public Schools

Alyssa Spagnola, Accounting Clerk for Syracuse University, Project Advance is the administrative employee identified as the person responsible for administering the contract as well as authorizing contract payments.

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8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?

The Smart Scholar Early College New York State Grant will provide tuition payment for students if enrolled in the Smart Scholars Program. The Program is designed for students to have an opportunity to earn a minimum of 24 college credits, prepare students for their Post-Secondary Schooling, and decrease future tuition costs. This NYS Grant has been endorsed by the Yonkers Public School District in agreement that students of each cohort earn a minimum of 24 college credits while also accruing their high school diploma.

9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.

The University will receive data from Yonkers Public Schools concerning the participating students' eligibility for the federal free or reduced lunch program.

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? IF YES, PLEASE SPECIFICALLY DESCRIBE.

The student data will be used to assign the appropriate tuition rate to each participating student to generate the tuition invoice.