



OFFICE OF HIGHER EDUCATION

Office of Postsecondary Access, Support and Success  
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Superintendent Edwin Quezada  
Yonkers City School District  
One Larkin Center  
Yonkers, NY 10701

May 8, 2018

RE: RFP #GC18-006 Smart Scholars Early College High School (SS-ECHS)  
Program Time Period: January 1, 2018 – August 31, 2022

Dear Dr. Quezada,

The New York State Education Department (NYSED) is pleased to inform you it has tentatively awarded Yonkers City School District a grant for the Smart Scholars Early College High School Program (SS-ECHS). There are several steps remaining prior to final approval and we would like to summarize them as follows:

NYSED is required to obtain the approval of the procurement record for the Request for Proposals (RFP) from the Office of the State Comptroller and the Division of Budget in order for Yonkers City School District to receive a final notice of approval.

The grant approval process also requires the review and approval of your proposed participation level for meeting Minority and Women-Owned Business Enterprise (M/WBE) requirements as outlined in the RFP. If you are contacted by NYSED with any questions about your agency's M/WBE plan or documentation, please be sure to respond promptly in order to avoid or minimize delay in finalizing your award.

No work should be initiated until you receive final notice of approval of your award. All grants, regardless of type or dollar amount, are subject to further review, monitoring and audit to ensure compliance. NYSED has the right to recoup funds if the approved activities are not performed and/or the funds are expended inappropriately. The funding resulting from this award will require that grantees accept electronic payments for amounts due on the grant. Additional information and authorization forms are available at the State Comptroller's website at <http://www.osc.state.ny.us/epay/index.htm>.

Adrienne Day, the Program Officer for the Smart Scholars (ECHS) Program, is your contact for this grant. She may be reached at (518) 486-5202 or via e-mail at [adrienne.day@nysed.gov](mailto:adrienne.day@nysed.gov). We look forward to working with you on this project.

Sincerely,

Dr. Anael Alston

cc: Elaine Shine

C: Ms. Lons  
Ms. Jansel  
Ms. Shupel  
Ms. Collins  
Ms. Coddett

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