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DATE: February 9, 2020
TO: Edwin M. Quezada
FROM: Lee Pavone
RE: **REQUEST FOR EMERGENCY DECLARATION
PROCUREMENT OF GOODS & SERVICES FOR
NY STATE CORONA VIRUS OUTBRAKE**

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Dr. Edwin M. Quezada
Superintendent of Schools

Dr. Andrea Coddett
Deputy Superintendent of Schools

John P. Carr, P.E.
Executive Director
School Facilities Management

On Saturday February 7, 2020 the NY State Governor declared a state of emergency over the corona virus outbreak.

This emergency declaration is being recommended so the District can quickly procure cleaning equipment, supplies and potential sanitizing services. Since the Corona virus outbreak there has been an increase in demand for goods & services of sanitizing materials, equipment and services.

School Facilities is in need to procure disinfectant sprays, cleaners and electrostatic sprayers. School Facilities Management is also recommending retaining the services of firms who specialize in the sanitizing of facilities in the event the District should require assistance in handling the added sanitizing work load and or in preparation of a YPS deciding not to self-perform the sanitizing of its facilities.

The cost for this is anticipated to be in the \$50,000.00 to \$250,000 range depending on the extent of goods & services to be provided.

Due to the time constraints and the length of time typically involved in the procurement of good & services under GML 104b it is required that an Emergency Declaration be issued to expedite the procurement of goods and services while inventory is available.

Please indicate your approval/disapproval of this Emergency Declaration by signing below:

APPROVED: _____

 3/9/2020
Dr. Edwin M. Quezada, Superintendent of Schools

DENIED: _____

Dr. Edwin M. Quezada, Superintendent of Schools

LP/lp

cc: Dr. A. Coddett, J. Liszewski, J. Carr, T. Collich, B. Gorson, C. Dimaggio, A. DiLello