



CLINICAL ASSESSMENT

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Ms. Jennifer Coggio, Director
Early Childhood Education
Yonkers Public Schools
One Larkin Center
Yonkers, NY 10701

RE: Work Sampling Online Subscription

27 June 2018

Dear Ms. Jennifer Coggio,

Pearson is pleased to present our response to the Yonkers Public Schools renewal Work Sampling Online subscription request. Additionally, please see the Pearson's formal Quote No. 100841 and Work Sampling license agreement for your use.

Work Sampling Online is the web-based platform and data management tool for the Work Sampling Assessment System for PreK3 through Grade 3. We have provided a quote for 1,604 student seats for one year, commencing at the beginning of your 2018-19 academic year. Work Sampling Online licenses are sold as an annual subscription; each year we will renew the subscription, based upon the number of prekindergarten children you wish to assess.

The Pearson Work Sampling Online account team will guide you through the license set up to maximize the reporting functions for Yonkers Public Schools. Once we receive a Purchase Order, we will continue to work with you for the upcoming academic year. We look forward to working with you and your preschool professionals.

Please feel free to visit our website, www.pearsonclinical.com, for more information about our services and products.

We look forward to a long-standing relationship that will meet your needs. Should you have any questions or require additional information, please feel free to contact Gary Winn, Classroom Assessment Consultant at 585-737-8398, or email at gary.winn@pearson.com.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Aaron Osmond', is written over a light blue horizontal line.

Aaron Osmond
Vice President of Sales
Clinical Assessment

PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE OF THE SERVICE?

(Describe in detail any services to be provided or materials to be purchased)

Yonkers Public Schools (the "District") has indicated their intention to implement The Work Sampling System in all pre-k classrooms in the 2018-19 school year. The Work Sampling System provides authentic, ongoing formative assessment for children ages 3 through grade 3. Our narrative that accompanied our quote proposal contains further detail.

2. AMOUNT OF SERVICE

(Set forth all quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")

As outlined in Pearson's proposal and Quote 100841, the Work Sampling Online account for the District will provide annual licenses for 1,604 students, commencing prior to the opening of the 2018-19 school year. The per student price for 2018-19 will be \$8.00 per child, for a total of \$12,832.00.

3. WHO IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

1,604 District pre-kindergarten children and their teachers will be served. Each pre-kindergarten teacher will have access to the system to enter observations and assessment data and run reports for their class. District personnel designated as WSS license administrators will have access to the functionality and data for their sites (schools) and at the district level. Teachers may share summary reports 2-3 times per year with families. Summary reports include teachers' narrative reports on the child's performance along with ratings of performance in relation to standards and ratings in relation to individual progress from one rating period to the next.

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

The Work Sampling Online system is provided by the Clinical Assessment business group of NCS Pearson, Inc. The Pearson point of contact for the District will be Brenda Leiser, Senior Production Operations Project Manager at Pearson Clinical Assessment.

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

Designated district administrators will have system permissions to run reports on student performance checklists completed 3 times per year and aggregate student outcomes data. Parents do not have access to student assessment data, however teacher-completed summary reports may be printed and shared with parents up to 3 times per year. This is typically done at family conference time.

6. HOW WILL THE QUALITY BE JUDGED?

(Set forth the method which will be used to evaluate contractor’s performance)

District pre-kindergarten teachers will have access to on-going assessment data and the ability to generate class reports to inform instruction, evaluate class and individual progress, and inform families. Based upon role permissions, administrators will have access to information on progress at the school and district level. This information will be useful for communication with families, as well as for evaluating programs and planning professional development.

7. PERSONS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

(There must be a single Board administrative employee identified as the person responsible. This person will also be responsible for signing off on contract payments)

CONTRACTOR’S NAME, ADDRESS & CONTACT INFORMATION
CONTRACTOR’S FEDERAL IDENTIFICATION NUMBER
CONTRACTOR’S STATUS (e.g., corporation, individual, unincorporated, etc. and where)

Legal Name: NCS Pearson, Inc.
Incorporated under the laws of the state of Minnesota
FEIN: 41-0850527

Corporate Address:
5601 Green Valley Drive
Bloomington, MN 55436

Ordering Address:
NCS Pearson, Inc. through its Clinical Assessment business
19500 Bulverde Road, Suite 201
San Antonio, TX 78269
T: 800-627-7271

The Pearson point of contact for Yonkers Public Schools will be Brenda Leiser, Senior Production Operations Project Manager at Pearson Clinical Assessment.

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?

Yonkers Public Schools has indicated that these services are pursuant to the New York State Pre-k expansion grant, requiring recipient LEAs to implement developmentally appropriate ongoing formative assessment.

9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.

Yes, Yonkers can use the Outcomes Reports to monitor their students and adjust their instruction.

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? IF YES, PLEASE SPECIFICALLY DESCRIBE.

Per the terms of use in the License agreement:

We may also use any data for research or normative purposes, as long as, such data does not contain any personally identifiable information.