

PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE OF THE SERVICE?

(Describe in detail any services to be provided or materials to be purchased)

The purpose of employing the services of Heywood & Company Motivations is to provide life skills training to Yonkers Public School students and professional development for staff.

Student presentations provide practical information that equips youth with the tools necessary to develop stronger non-cognitive and executive function skills. These life skills are necessary to build stronger relationships, and enhance their academic and/or professional success. Presentations utilize a positive youth development framework to promote critical discussion, expand possibilities, acknowledge youths' strengths, and encourage healthy decision-making. Youth explore new ways of thinking, being and acting within their socio-political/socio-economic context. Youth are able explore new areas for personal growth, examine the factors that influence their behavior, question existing systemic barriers to progress, and imagine themselves as individual and collective change agents. The goal is to strengthen youth people's skills and illuminate approaches that support academic achievement, enhance postsecondary preparation, and encourage long-term success.

Heywood & Company Motivations equips and empowers teachers with tools that enhance the learning environment for students. Workshops include activities and strategies that promote, positive youth development, stronger teacher-student relations, better classroom management, and also help to bridge the intergenerational, technological and/or cultural divide between staff and students.

2. AMOUNT OF SERVICE

(set forth all quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Appendix A)

Heywood & Company Motivations will conduct five presentations to ninth graders at Roosevelt High School Early College Studies during the 2018-2019 academic year [Smart Scholars Grant - Cohort 4].

Heywood & Company Motivations will also conduct one day session with Roosevelt High School Early College Studies during June or July, 2019 [Smart Scholars Grant - Cohort 3].

3. WHO IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)
The student presentations will be provided to ninth graders [Smart Scholars Grant - Cohort 4] at Roosevelt High School Early College Studies.

The professional development presentation for staff will also be conducted at Roosevelt High School Early College Studies [Smart Scholars Grant - Cohort 4].

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

Luke Heywood, of Heywood & Company Motivations LLC. will conduct the workshops. Please see Luke Heywood's bio: <https://tinyurl.com/lukeheywoodbio>

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

District administration will attend seminar sessions with the school administration. Participants will be surveyed at the end of each session. Results will be shared with the District.

6. HOW WILL THE QUALITY BE JUDGED?

(Set forth the method which will be used to evaluate contractor's performance)

Staff and students could be surveyed after the presentations are completed.

7. PERSONS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

(There must be a single Board administrative employee identified as the person responsible. This person will also be responsible for signing off on contract payments)

RoseAnne Collins-Judon, Assistant Superintendent.

CONTRACTOR'S NAME: Heywood & Company Motivations LLC.

ADDRESS: 2715 Glenwood Road, Brooklyn, NY 11210

CONTACT: Luke Heywood

PHONE: 718 813 4861

EMAIL: HCMotivations@gmail.com

CONTRACTOR'S FEDERAL IDENTIFICATION NUMBER: 472578409

CONTRACTOR'S STATUS: LLC

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?

Yes, the services are aligned to the Smart Scholars Grant and support the Smart Scholars milestones relating to college and career readiness.

9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.

N/A

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? IF YES, PLEASE SPECIFICALLY DESCRIBE.

N/A