

**sSCHEDULE "A"  
SCOPE OF SERVICES**

**PERFORMANCE BASED CONTRACT GUIDELINES**

1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE? (Describe in detail any services to be provided or materials to be purchased)

College Courses

To allow eligible Roosevelt High School- Early College study students the opportunity to earn college credit for college level courses taught at their high school. The intent is to enable these students to start their college career while still in high school. The courses are college level are accepted as direct transfer credit at Mercy University and at many other colleges and universities. Not only will this course work provide students with valuable preparation for college level work, it will also save them time and money towards their college degree, in addition to preparing them for successful completion of any associated regents exams.

2. AMOUNT OF SERVICE?

College Courses

Students may earn a maximum of 24 credits at Mercy University while they are attending high school. For the **2023-2024** school year, the following courses have been approved and will be offered at Roosevelt High School and taught by their vetted teachers.

<b>Courses</b>		<b>Approx.</b>	<b># of Students</b>
ENGL 112	Written English and Literary Studies I	3 credits	60
LAW 340 LBA	Business Law I	3 credits	60

The Mercy University fall semester will go into effect September 2023 through December 2023, and spring semester will be from January 2024 through May 2024. The High School calendar will also begin September 2023 and will end in June 2024. Students will receive dual high school and college credit upon successful completion of the course.

**Each three-credit courses \$150.**

There will be approximately 90 registrations in the course listed above.

Total cost to be billed, approximately \$13,500 (90x150)

3. WHO IN THE SCHOOL DISTRICT IS SERVED?

College Courses

Approximately one hundred (**100**) qualified Early College High school students. Qualification is determined by the passing of college Accuplacer exams, grade point average, and or

relevant regents' scores. In addition, enrollment is predicated on approval from administration and or a recommendation from the guidance counselor or the teacher responsible for the course. Students must be in 11<sup>th</sup> or 12<sup>th</sup> grade.

**4. WHO WILL PROVIDE SERVICES?**

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

**4a. WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.**

**5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?**

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

**6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES?**

Mercy University faculty will ensure that the content of the course taken is equivalent to a college level course in that discipline. Students who enroll in any of the classes listed above and receive a grade of C (75) or better will receive three college credits for each course and are eligible to receive a Mercy University Transcript reflecting those courses.

To qualify for Mercy University credit, the student must

1. Be recommended by their guidance counselor or teacher to qualify for Mercy University credit. Students must be in 11<sup>th</sup> or 12<sup>th</sup> grade.
2. Be currently enrolled at the high school where the class is being offered.
3. Complete a Mercy University registration form.

No high school student may receive more than 24 credits in total from Mercy University and may not register for more than 12 credits in any academic semester. Students who complete Mercy University credits may be eligible for special Mercy University grants and scholarships upon graduation from high school.

Annual Performance Reports submitted to the U.S. Department of Education assess the effectiveness of the previous project activities and are on file in the Department of Instructional Support.

7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

Vendor Name: Mercy University  
Vendor Address: 555 Broadway, Dobbs Ferry, NY, 10522  
Vendor Phone No.: 914-674-7487  
Vendor Business Status: non-profit  
Vendor Contact Name: Cecil Wright  
Vendor Contact Email: cwright@mercy.edu  
Tax ID No.: 13-1967321

School District Administrator Name: Dr. Frank Hernandez  
School District Administrator Title: Assistant Superintendent  
School District Administrator Phone No.: 914-376-8000  
School District Administrator Email: Fhernandez@yonkerspublicschools.org

8. **ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?**

The Smart Scholars Grant. These funds are used to provide an opportunity for high school students to have college experience. The program targets students who are traditionally underrepresented in post-secondary institutions. Institutions of higher education (IHEs) partner with public school districts to create early college high schools that provide students with the opportunity and preparation to accelerate the completion of their high school studies while earning college credit.

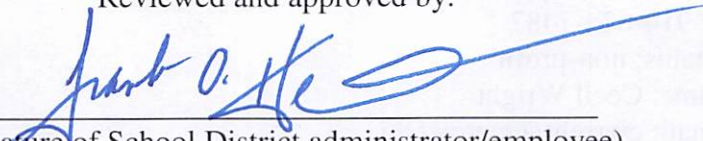
9. **WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.**

No.

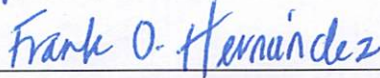
10. **WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? IF YES, PLEASE SPECIFICALLY DESCRIBE.**

No.

Performance Based Guidelines  
Reviewed and approved by:



(Signature of School District administrator/employee)



(Printed Name)