

PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE OF THE SERVICE?

(Describe in detail any services to be provided or materials to be purchased)

Our program provides supplemental educational services to the Spanish-speaking immigrant community in the City of Yonkers. Our services include an after school Homework Club, Language Acquisition, and Cultural Awareness Classes for members of the community.

2. AMOUNT OF SERVICE

(Set forth all quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")

Services will be provided at the following location:

*Dominican American Cultural Club of Yonkers (DACCY)
in the Hispanic Community Center
469 VanCortlandt Park Avenue, Yonkers, NY10705*

Services will be provided for a minimum of 10 hours per week, 80 days per year (Three days a week, Monday, Wednesday, & Thursday).

3. WHO IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

Services will be provided to fifty (50) 13-18 year olds and their parents who are recent immigrants and residents of Yonkers.

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

*Services will be provided by the Dominican American Cultural Club of Yonkers (DACCY) in the Hispanic Community Center
469 VanCortlandt Park Avenue, Yonkers, NY10705*

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

Students will be assessed 2 times a year using school report card data (Spanish Language Grades for 2nd and 3rd Marking Periods). In addition, there will be 1 parent

conference indicating the need and required participation of parents in at least 1 school event.

6. HOW WILL THE QUALITY BE JUDGED?

(Set forth the method which will be used to evaluate contractor's performance)

The Quality of the program will be determined based on the students' report cards and parental engagement. Participating students should achieve a score of 85 or above in Language Classes. Parents should engage and document participation in at least 1 school related activity

7. PERSONS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

(There must be a single Board administrative employee identified as the person responsible. This person will also be responsible for signing off on contract payments)

CONTRACTOR'S NAME, ADDRESS & CONTACT INFORMATION:

*Dominican American Cultural Club/
At the Hispanic Community Center
469 VanCortlandt Park Avenue, Yonkers, NY 10705*

*The person responsible for administering the contract on behalf of The Dominican American Cultural Club of Yonkers is: **Maria Consuelo Garcia 914-365-9093***

CONTRACTOR'S FEDERAL IDENTIFICATION NUMBER: EIN: 06-1430198

CONTRACTOR'S STATUS: (e.g., corporation, individual, unincorporated, etc. and where)

Private not-for-profit Corporation

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?

Yes, services will be provided in accordance with the grant requirements.

9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.

Yes, Yonkers School District shares their data on English Language Learners needs so that we may analyze our Homework Help Program progress and students' language gains.

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? IF YES, PLEASE SPECIFICALLY DESCRIBE.

Yes, the data is used for the purposes of conducting a program self-assessment, which in turn allows us to make program improvements and analyze progress toward integrating recent immigrant families. We use the data we receive to assess improvement and report on the data in our annual report.