



**Meeting Date:** 5/17/2017 - 7:00 PM

**Category:** SCHOOL FACILITIES MANAGEMENT





**Type:** Action

**Subject:** 17.5 AWARD OF GENERAL FUND SERVICE CONTRACT BID No. 6117 to Almstead Tree & Shrub Care Co. for Arborist Services in the amount not to exceed \$104,640.00 for a term of 365 calendar days. This is \$8,157.00 less than last years' contract.

**District Goals:**

**Enclosure:**

**File Attachment:**

-  BOCS Sheet - Almstead Tree & Shrub Care Co..xlsx 
-  BID RESULTS - Almstead Tree & Shrub Care Co..pdf 

This is an annual tree cutting, trimming, pruning and storm clean up service contract. Work is to be done on a requirements basis at contract bid unit prices. It is renewable annually under mutual agreement for up to additional years. All terms and condition remain the same except that changes in NYS Prevailing wages will be reflected.

**Rationale:** Five vendors submitted bids. The other four were: F.A. Bartlett at \$112,000.00, The Care of Trees at \$122,600.00, Dom's Lawnmaker at \$174,680.00 and Emerald Tree and Shrub at \$213,400.00. Almstead won this contract in 2014 and has been renewed twice since then.

**ASSESSMENT PROCESS:** School Facilities Management Department will evaluate performance of contractor with on-site inspections and record keeping.

**CONTRACT ADMINISTRATION BY:** John P. Carr, P.E., Direct of Facilities III

**Funding:** 450.5150.100000.1620.B2300 General Fund \$104,640.00

**Sponsored By:**

Ladies and Gentlemen:

WHEREAS: in compliance with NYS General Municipal Law 103 bids were duly solicited, publically opened and read aloud on March 29, 2017 for Bid No. 6117 Arborist Services, and

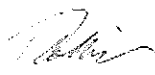
**Resolution** WHEREAS: five bids were received with Almstead Tree & Shrub Care Co., having the lowest responsive and responsible bid at \$104,640.00, and

NOW THEREFORE BE IT RESOLVED: That the Superintendent of Schools is authorized to enter into a contract for Bid No. 6117 "Arborist Services" with Almstead Tree & Shrub Care Co. 58 Beechwood Avenue, New Rochelle, NY 10801 in amount not to exceed \$104,640.00 for a term of 365 calendar days.

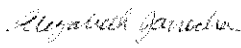
**Approvals:** **Recommended By:**

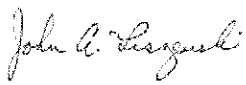
**Signed By:**


John Carr - Executive Director


Signed By:   
Tom Collich - Purchasing Director


Signed By:   
Finance Department - Finance Reviewer

Signed By:   
Elizabeth Janocha - Deputy Commissioner

Signed By:   
John Liszewski - Commissioner

Signed By:   
Michael Curti - Corporation Counsel

Signed By:   
Dr. Andrea S. Coddett - Deputy Superintendent

Signed By:   
Dr. Edwin M. Quezada - Superintendent of Schools

**Original Motion**

Member **Kevin Cacace** Moved, Member **John Jacono** seconded to approve the **Original** motion 'Ladies and Gentlemen:

WHEREAS: in compliance with NYS General Municipal Law 103 bids were duly solicited, publically opened and read aloud on March 29, 2017 for Bid No. 6117 Arborist Services, and

WHEREAS: five bids were received with Almstead Tree & Shrub Care Co., having the lowest responsive and responsible bid at \$104,640.00, and

**Vote Results:** NOW THEREFORE BE IT RESOLVED: That the Superintendent of Schools is authorized to enter into a contract for Bid No. 6117 "Arborist Services" with Almstead Tree & Shrub Care Co. 58 Beechwood Avene, New Rochelle, NY 10801 in amount not to exceed \$104,640.00 for a term of 365 calendar days.'. Upon a Roll-Call Vote being taken, the vote was: Aye: **8** Nay: **0**.  
The motion **CARRIED 8 - 0**

- |                     |     |
|---------------------|-----|
| Andrea Brown        | Yes |
| Dr. Nader J. Sayegh | Yes |
| Pasquale Mondesando | Yes |
| Edgar Santana       | Yes |
| Steve Lopez         | Yes |
| Kevin Cacace        | Yes |
| John Jacono         | Yes |
| James Cavanaugh     | Yes |