

PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE OF THE SERVICE?

(Describe in detail any services to be provided or materials to be purchased)

This is an extension of the collaboration between Westchester Community College (WCC) and the Yonkers Public Schools (YPS), in which courses for college credit are offered at Roosevelt High School of Early College Studies (RHS/ECS). The courses will be taught under the guidelines of the Early College Experience (ECE) program (formerly known as Advance College Experience or ACE) with the tuition based on the college's policy of charging 1/3 the regular WCC tuition for all ECE/dual enrollment courses. (Note: the tuition charge for the 2019-2020 academic year is \$63.67 per credit. The cost of a 3 credit course is \$191/enrollment).

2. AMOUNT OF SERVICE

(Set forth all quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")

WCC received an estimate from the RHS/ECS of the anticipated number of courses and enrollments for the 2019-20 year. They estimate four courses will be taught, resulting in 115 enrollments for an estimated total of 300 credits. (Note: these include duplicated student counts and not actual individual enrollments. It is possible that a student will be enrolled in more than one course this year). At the WCC rate of \$63.67 per credit hour, the tuition for all these students, if all successfully enrolled, will amount to \$19,100.00.

3. WHO IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

RHS/ECS students, mostly 11th and 12th graders, who have meet all the requirements for eligibility for college credit will be enrolled in dual credit activities through WCC.

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

The program will be based on collaboration between RHS/ECS teachers/administrators and WCC faculty/administrators. The funds requested will pay for tuition that will enable RHS/ECS students, upon successful completion of the course, to receive college credit for courses that have been approved by the WCC ECE program and academic departments.

4a. WILL THE CONTRACTOR BE UTILIZING ANY VOLUNTEERS, OR BE HIRING/UTILIZING ANY SUBCONTRACTORS IN FURTHERANCE OF THIS AGREEMENT? IF SO, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.

(If the Contractor will be using any subcontractors, volunteers, and/or other agents other than the individuals identified in question #4 above or #7 below, they need to be disclosed here)

No, there are no other providers/contractors in terms of this agreement.

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

WCC's Early College Experience (formerly known as Advanced College Experience or ACE) has been collaborating with RHS/ECS as well as at several other Yonkers high schools for a number of years, so many Yonkers teachers, administrators, and parents are already aware of it. The college is prepared to provide additional information about the program and its results at the request of personnel in the YPS.

6. HOW WILL THE QUALITY BE JUDGED?

(Set forth the method which will be used to evaluate contractor's performance)

Quality of the partnership will be determined by the responsiveness of RHS/ECS faculty and administration, as well as from the Office of HS Partnerships at WCC in providing the necessary information in a timely fashion. RHS/ECS will be responsible for ensuring that all students identified to enroll in WCC-approved college credit courses have meet the necessary academic benchmarks to meet eligibility requirements and that support is provided to help ensure successful completion of the course. WCC's Office of HS Partnerships will be responsible for ensuring that WCC faculty and staff are recruited, as necessary, to complete the tasks necessary to approve and award college credit.

7. PERSONS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

(There must be a single Board administrative employee identified as the person responsible. This person will also be responsible for signing off on contract payments)

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8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?

Under the SMART Scholars Grant of which WCC is a state approved partner, the expectation is that students will graduate from the high school with up to 24 college credits.

9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.

Students registering for college credit must submit registration forms and copies of the high school transcript.

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? IF YES, PLEASE SPECIFICALLY DESCRIBE.

No