

April 4, 2019

Mr. John Carr, PE
Facilities Director
Yonkers Public Schools
One Larkin Center
Yonkers, New York 10701

RE: PROPOSAL FOR YEFP 2019 UPDATE SERVICES

Dear Mr. Carr:

The school district is in the process of updating the Yonkers Educational Facilities Plan (YEFP) which was last adopted as of April 19, 2017. The intent is to have an updated plan ready for adoption by the board of education (BOE) by July 1, 2019. The District is retaining the architect KG&D to provide the updated plan and has requested Savin to assist with aspects of the plan. The following services are proposed:

- Budgets: Using current unit costs, provide order of magnitude conceptual cost estimates for the projects. Review unit costs, including “soft costs” with District and Architect and reconcile unit costs, escalation, and resulting estimates with Architect.
- Project scope: Review the list provided by District to Architect of infrastructure scope for planned, in progress, or completed work since previous plan and verify the updated YEFP includes the changed conditions. Note: the 2020 cycle for the required BCS is near, however the schedule for the completing this updated YEFP will not allow time to capture the information from this BCS.
- Demographic study: Review the updated demographic study being provided by Dr. Grip of Statistical Forecasting through KG&D and verify data is supporting capacity needs identified in updated plan. Verification to include:
 - Planned housing developments (submitted to City Planning department)
 - Approved developments in design
 - Developments under construction
- Capacity: Review building capacity scenarios and consider options to improve the November 2018 verbal guidelines SED provided (as outlined in KG&D attachment to 4/1/19 agenda). Provide recommendations to improve needs for added capacity. Verify plan captures three new schools in Phase 1 and required additions in later phases.
- Phasing: Assist KG&D on aspects needed to convert the two (2) phase plan to a four (4) phase plan.
- Schedule: Update the schedule for the 4 phases.
- Provide the above information to KG&D for a draft plan for presentation by June 1, 2019 with a final plan by July 1, 2019.

For the services, we propose our current hourly rates with an estimated cost of \$21,000. If this meets with your approve, please signed below and return a copy for our files. If you should have any questions, please feel free to call.

Sincerely,
Savin Engineers, P. C.



Steve Spangler, LEED AP
Regional Director

Agreed: _____
Yonkers Public Schools

Savin Hourly Rates 2019

Regional Director	\$ 187
Sr. Project Executive	\$ 180
Project Executive	\$ 177
Sr. Estimator/Scheduler	\$ 157
Facility Planner	\$ 155
Estimator	\$ 138
Scheduler	\$ 135
Project Administrator	\$ 90
Clerical	\$ 77