

January 25, 2018

Yonkers Public Schools  
One Larkin Center, Third Floor  
Yonkers, NY 10701

Attn: Minaz David, Sr. Development Project Manager  
RE: Evaluation Report: Townhouses at the Boyce Thompson School



Greetings:

We are writing to provide a proposal to complete an evaluation report for the Boyce Thompson School Townhouses. We will build upon our existing knowledge of the Boyce Thompson School Townhouse facilities to develop a report that details the existing conditions, makes recommendations for the best use of the buildings, evaluates the suitability of the structure for any new use conditions and identifies any code deficiencies.

We understand that scope of work includes:

- Registering the Townhouses with the New York State Education Department (NYSED).
- Performing the physical inspections required to complete the building survey.
- Inspect all building system components for evidence of movement deterioration, structural failure, probable useful life, need for repair and maintenance and need for replacement.
- An estimate, schedule of milestones, schematic design drawings and major product submittals for the minimum requisite upgrades that render a comprehensive building restoration for the recommended use.
- Submit (3) hard copies and an electronic copy of all deliverables.

Our project team for the Boyce Thompson School Townhouse Evaluation Report project includes:

- KG+D Architects, PC
  - Russell Davidson FAIA, President
  - Amy Winberg, LA – Landscape Architect
  - Joe Reilly – Construction Administrator
- Barile Gallagher Associates (MEFP Engineer Consultant)
  - Laurence Barile, PE LEED AP – Principal
  - Paul Gallagher, PE – Principal

We understand that the anticipated project schedule is as follows:

Proposal Submission	1/26/18
NTP/Kick off Meeting	3/7/18
Draft Evaluation Report	3/14/18
Final Evaluation Report	3/28/18

We propose to complete an Evaluation Report for the Boyce Thompson School Townhouses for a lump sum fee of **\$15,000**.

**Kaeyer, Garment + Davidson Architects, PC**

285 Main Street, Mount Kisco, New York 10549

914.666.5900 [kgdarchitects.com](http://kgdarchitects.com)

KG+D and our consulting teams appreciate your continued trust in our firms and we look forward to seeing this project successfully completed. As always, please feel free to call if you have any questions regarding this proposal.

Sincerely:

KG+D ARCHITECTS, PC



Russell A. Davidson, FAIA - President