



LiRo Engineers, Inc.

A LiRo Group Company

Three Aerial Way, Syosset, NY 11791 Telephone 516.938.5476 Facsimile 516.937.5421

February 22, 2019

Mr. John Carr, P.E.
School Facilities Management Department
Yonkers Public Schools
One Larkin Center, 3rd Floor
Yonkers, NY 10701

**Re: Environmental Project Monitoring Services
Public School 5
RFP 420-19-03**

Dear Mr. Carr:

LiRo is pleased to submit this proposal to provide Yonkers Public Schools with Environmental Consulting Services in connection with the proposed capital improvement rehabilitation at Public School 5 as requested under RFP 420-19-03. We recognize the scope of work under this contract will include asbestos abatement project monitoring, area air sampling and testing, and associated project support in relation to the remediation summarized in the RFP documents dated February 15, 2019. Our proposed rates for the services requested are presented in the attached summary table.

LiRo has been under contract with the City of Yonkers since 2014 and we expanded our support services in 2016 to include Yonkers Public Schools directly. Through our service to the City of Yonkers, YPS, and multiple other public agencies including the New York City School Construction Authority, Dormitory Authority State of New York, and New York Power Authority, among others, LiRo possesses extensive experience in managing asbestos removal projects and monitoring abatement activities. We have the personnel resources, technical knowledge and familiarity with procedures to fully support Yonkers Public Schools with this project.

We appreciate the opportunity to submit this proposal. Should you require any additional information, please contact me at 516-938-5476.

Sincerely,
LiRo Engineers, Inc.

A handwritten signature in blue ink, appearing to read 'C. Zanoni', is written over the typed name.

Christopher Zanoni
Senior Associate Vice President

Attachment



LiRo Rate Sheet – YPS RFP 420-19-03

Category	Ave. Direct Hourly Rate	Inc. Direct Personnel Multiplier <u>2.18</u>	Ave. Hourly Rate Charged (inc. O&P)
Principal	\$ <u>125.00</u>	\$ ---	\$ <u>125.00</u>
Engineer (PE)	\$ <u>55.00</u>	\$ <u>64.90</u>	\$ <u>119.90</u>
Project Manager	\$ <u>40.00</u>	\$ <u>42.20</u>	\$ <u>82.20</u>
Management Planner	\$ <u>35.00</u>	\$ <u>41.30</u>	\$ <u>76.30</u>
Asbestos Inspector	\$ <u>30.00</u>	\$ <u>35.40</u>	\$ <u>65.40</u>
Project Monitor	\$ <u>25.75</u>	\$ <u>30.39</u>	\$ <u>56.14</u>
A/E Technicians	\$ <u>25.75</u>	\$ <u>30.39</u>	\$ <u>56.14</u>
CAD Operations	\$ <u>20.00</u>	\$ <u>23.60</u>	\$ <u>43.60</u>
Cost Estimator	\$ <u>40.00</u>	\$ <u>42.20</u>	\$ <u>82.20</u>
Clerical Support	\$ <u>15.00</u>	\$ <u>17.70</u>	\$ <u>32.70</u>
Courier (Lab)	\$ <u>15.00</u>	\$ <u>17.20</u>	\$ <u>32.70</u>

Lab Services

Category	Rate
PCM 24 hour TAT	\$5.25
PCM 3-4 hour TAT	\$15.00
PLM 3 day TAT	\$6.00
PLM Rush 3-4 hour TAT	\$15.00
PLM NOB 4 day TAT	\$12.00
PLM NOB Rush 3-4 hour TAT	\$35.00
TEM standard (24 hour) TAT	\$35.00
TEM rush TAT	\$90.00
TEM AHERA 24 hour TAT	\$55.00
TEM AHERA rush TAT	\$95.00
PCB 5 day TAT	\$95.00
XRF:	\$50/day
Lead Wipe 3 hour TAT	\$15.00
Lead Air Sample 4 hour TAT	\$25.00



**YONKERS
PUBLIC SCHOOLS**



**CITY OF YONKERS / YONKERS PUBLIC SCHOOLS
SCHOOL FACILITIES MANAGEMENT**

One Larkin Center – 3rd floor
Yonkers, NY 10701
Phone: 914.376.8008

**Request for Proposal RFP No. 420-19-03
Environmental Project Monitoring Services
for
School Facilities Management Department**

**Restoration of Windows, Doors, Interiors, Security & Site
at
School 5**

For Issue on February 15, 2019
Response Due Date: February 22, 2019

This is a request for proposals (RFP) to perform Environmental Project Monitoring Services for the School Facilities Management Dept. Capital Improvement Project (SFMD) of the Yonkers Public Schools (YPS). This RFP will be the basis, in part or in whole, of an Agreement between the successful proposer and the YPS for the work described at the rates and schedule proposed herein and/or as amended by negotiation.

Submit proposals electronically via email to:

Mr. John P. Carr, Executive Director, School Facilities Management
jcarr@yonkerspublicschools.org

PLEASE NOTE: This is a request for prices and schedules only. We know your qualifications. Please do not spend any time to send any extraneous stuff.

PART 1 - THE CONSULTANT'S RESPONSIBILITIES

The selected Environmental Consulting Firm hereinafter referred to as the "Consultant", shall perform the scope of services as outlined in RFQ-317, Articles 4.2 & 4.5.

The successful candidate will be required to provide Environmental Project Monitoring Services for the capital project(s) listed below. The Consultant will provide necessary staff required to successfully manage the Project in accordance Environmental Protection Agency AHERA, New York State Code Rule 56, and NY State Education Department Regulations and with contract documents and Project Schedule.

- Restoration of Windows, Doors, Interiors, Security & Site at School 5; YPS #10813

SCHOOL 5:

The overall project scope of work involves renovating the school's cafeteria, gymnasium, select gang bathrooms, exterior window replacement, and select exterior door replacement. Renovation work includes is not limited to replacement of flooring, ceilings, lighting, unit ventilators and doors and interior finish repairs and painting. The project also includes replacement of the school's exterior windows & select doors, exterior foundation wall repair and site drainage improvements.

The environmental abatement work for the project to be performed at School 5 located at 118 Lockwood Avenue, Yonkers, NY 10701 has been determined to include to:

- a. Abatement of asbestos containing caulk on select exterior doors called to be removed.
- b. Abatement of Vinyl Asbestos Floor Tile, related asbestos containing mastic and subflooring called to be removed in the cafeteria and gymnasium.

The Project has been let for bid and is a Wicks Law Project having a total of five (5) Contracts; General Construction Site & Interior, General Construction Windows, HVAC, Plumbing and Electrical. It is anticipated these five contracts will be awarded at the April 2019 BOE Stated Meeting.

The Consultant is to review the Contract Bid documents for each project for scope of work and schedule including all addendums before submitting a proposal and said documents can be found on <https://www.empirestatebidsystem.com>, Bid Schedule IFB-6326.

On a daily basis the Consultant shall coordinate with the District's Construction Manager (CM) and update the CM as to the abatement contractor's progress in meeting the approved abatement schedule.

The Consultant maybe asked to review, recommend for approval to the owner and CM all change orders which may be encountered during the project and answer asbestos abatement project RFI's.

PART 2 – GENERAL SUBMISSION REQUIREMENTS AND FORMAT

2.03 RFP/CONTRACT AWARD TIMETABLE (ANTICIPATED)*

Issuance Date: February 15, 2019
 Pre-Response Conference Call: Not Applicable
 Questions cut-off date: January 12, 2018 at 3:00 pm.
 Response Due Date: February 22, 2019, at 2:00 pm
 BOE Assignment Approval: May 2019

PART 3 – FEE SCHEDULE:

3.01 COMPENSATION FOR BASIC SERVICES

The fee will be based on Services and be billed at the proposed hourly rates and against the set allocated budget for the Capital Project set by the YPS, as listed in the Fee Schedule for Environmental/Engineering Services for Hazardous Materials Project Monitoring.

- A. Professional Environmental/Engineering Services and Hazardous Materials Project Monitoring** - Direct Salaries, list of all levels and titles of personnel *anticipated* to be employed under this contract. The Project Monitor rates include all supervision time in the hourly rate. The District will not pay a separate rate for an individual to supervise the work of the project monitor as the project monitor should be experienced and able to function without daily supervision. There may be an exception to this in the event of a problem requiring additional services and these would be requested by the District. The list will include current direct hourly wages being paid for each discipline and also show proposed multipliers. These rates are proposals. Titles to be considered shall include but not be limited to:

Category	Ave. Direct Hourly Rate	Inc. Direct Personnel Multiplier <u>2.18</u>	Ave. Hourly Rate Charged (inc. O&P)
Principal	\$ _____	\$ _____	\$ _____
Engineer (PE)	\$ _____	\$ _____	\$ _____
Project Manager	\$ _____	\$ _____	\$ _____
Management Planner	\$ _____	\$ _____	\$ _____
Asbestos Inspector	\$ _____	\$ _____	\$ _____
Project Monitor	\$ _____	\$ _____	\$ _____
A/E Technicians	\$ _____	\$ _____	\$ _____
CAD Operations	\$ _____	\$ _____	\$ _____
Cost Estimator	\$ _____	\$ _____	\$ _____
Clerical Support	\$ _____	\$ _____	\$ _____
Courier (Lab)	\$ _____	\$ _____	\$ _____

FEE SCHEDULE					
SCHOOL	PROJECT	AE/ENV DESIGNERS	PROJECT STATUS	AMOUNT (Includes Soft Costs)	SCHOOL FACILITIES MANAGEMENT ESTIMATED ALLOCATED ENVIRONMENTAL CONSULTANT FEE TO BE ASSIGNED
School 5	Restoration of Windows, Doors, Interiors, Security & Site	GPI/Quest	Bid	\$4,500,000.00	\$35,000.00
TOTAL ENVIRONMENTAL CONSULTANT ASSIGNMENT					\$35,000.00

- B.** The Consultant shall include with their proposal a list of unit prices for bulk sampling, air sampling, PCB and Lead testing and *said unit prices shall include the Consultant's markup*. Bulk Sampling unit pricing shall include but not be limited to PLM NOB standard 4 day business, PLM NOB rush (same day), PLM Friable standard 3 days, PLM Friable rush same day, TEM standard, and TEM rush. Air Sampling Unit Pricing shall include PCM standard 24 hour, PCM rush 2-3 hour, TEM (AHERA) standard 24 hour and TEM (AHERA) rush 6 hours. Consultant shall include a Unit Price for PCB caulk testing 5 day TAT and Lead: XRF, Lead Wipe 3 hour TAT and Lead Air 2-4 hour TAT.

Courier travel time will only be allowed from the project site to the lab and from the lab back to the project site.

- C.** The YPS has the right to negotiate with one or more Proposers, or to reject any or all Proposers as it may determine in its sole and absolute discretion.
- D.** The YPS reserves the right to request the submission of Best and Final Offers from those Proposers who, after the conclusion of such negotiations, are still under consideration for award. **A Proposer shall not have any rights against the YPS arising from an invitation to enter negotiations or to submit a Best and Final Offer.**

3.02 CONTRACT TERM

The term of the agreement is 365 calendar days. This is not reflective of the milestone dates listed elsewhere.

3.03 COMPENSATION FOR ADDITIONAL SERVICES

For additional services of the Consultant, beyond the scope of work described herein, the Consultant shall be compensated by a time and material basis as per the discretion of the YPS. See 3.04 Hourly Payment Rates for Various Titles.

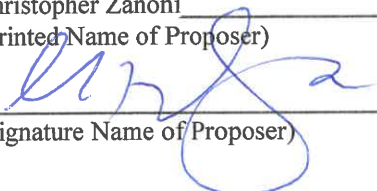

3.04 REIMBURSABLES

Expenses such as printing, shipping or increase in deliverables beyond that listed elsewhere, incurred by the Consultant that are directly and solely required to complete the work in this proposal will be reimbursed by the YPS in accordance with the Consultants proposed Markup and **estimated** not to exceed **Bid Budget** listed in Table Part 3 – Fee Proposal, Part 3.03. Copies of receipts are required to receive reimbursement. Travel, lodging and meals will not be compensated *without prior written authorization* to do so by the YPS.

Consultants Proposed Markup on Reimbursables: 0 %

LiRo Engineers, Inc. 3 Aerial Way, Syosset, NY 11791
(Name of Proposing Firm) (Street Address, City, State Zip)

Christopher Zanoni
(Printed Name of Proposer)

 
(Signature Name of Proposer) (Month Day, Year)

3.05 PAYMENTS

Unless indicated otherwise, payments for services shall be billed and payable on a monthly basis. All requests for payment (requisitions) *must include the following*:

1. Cover letter on the Consultant's letterhead with original signature requesting payment. This letter must indicate:
 - a) YPS Contract No.
 - b) YPS Purchase Order No.
 - c) The Project Number (PO) being billed
 - d) Original PO amount
 - e) PO amendments (if any) and revised contract amount
 - f) Requisition No.
 - g) The period of time covered by this requisition.
 - h) Invoice Numbers covered by this requisition.
 - i) Lists of attachments.
 - j) Summary of amount due for this requisition and amount left in PO.
2. Original back-up receipts for reimbursables.
3. Time sheets signed by the employee being charged to the project counter-signed by his or her supervisor.
4. Original receipts for all items being billed as reimbursables.