



## FURNITURE REQUEST FORM

DEPARTMENT	Library Services			DATE: 3.18.2020	REQ.:
RATIONALE	Tables for Riverside High School Library.				
	FUND	DEPT	PROJECT	ACTIVITY	ACCOUNT
G.L. Account Number:	130	5999	B20N01	1000	B2050
	B5241CN110853.B20N01.B2000A2610				
QUANTITY	COLOR	SIZE	DESCRIPTION	UNIT PRICE	AMOUNT
6	Gray	24"W x 60"L	SKU#LNT-TSU3035-PK-SO/HD Flipper Table	396.38	\$ 2,378.28
1			SKU#AOI-INSTALL/Installation	350.00	\$ 350.00
1			SHIPPING & HANDLING	0	\$ 0
<b>TOTAL</b>				<b>\$ 2,728.28</b>	

ADMINISTRATOR'S APPROVAL *Anita Bell* DATE *3-18-20*

ASSISTANT SUPERINTENDENT'S APPROVAL *C. Reynolds* DATE *3/18/2020*

DEPUTY SUPERINTENDENT'S APPROVAL *Shirley S. Caldwell, Esq.* DATE *3/18/2020*

SUPERINTENDENT'S APPROVAL *Ed. M. [Signature]* DATE *3/19/2020*

NOTE: ATTACH A FORMAL QUOTE WITH YOUR REQUEST