

December 11, 2024

Mr. Lee Pavone, P.E.  
Senior Engineer  
Yonkers Public Schools  
One Larkin Center  
Yonkers, NY 10701

RE: YONKERS PUBLIC SCHOOLS – SAUNDERS HIGH SCHOOL  
CULINARY ARTS EXPANSION CONCEPTUAL PLANS

Dear John,

We propose to provide architectural services, as described below, to design and develop the Conceptual Plans for the expansion of the Culinary Arts program at Saunders Trades and Technical High School.

We understand that this project will be the conceptual planning and development of the expansion of the culinary arts teaching kitchen into the current east serving area and Culinary Classroom adjacent to the kitchen. This proposal does not include development of construction contract drawings or State Education Department submittals.

Fuller and D'Angelo will provide customary architectural services required to complete the project. The following outlines the services to be rendered:

#### **SCOPE DEVELOPMENT / SCHEMATIC DESIGN**

1. Meet with YPS personnel to review requirements and goals of the project.
2. Review any existing or historic plans available of original or existing construction.
3. Verify existing construction and develop background plans of proposed work areas.
4. Complete evaluation of existing systems and equipment in the existing kitchen, serving area and classroom,
5. Review any existing hazardous material testing available and determine, if possible, asbestos containing materials may be encountered in the project.
6. Develop conceptual plans of options for proposed modifications and layouts.
7. Review existing mechanical, electrical and plumbing infrastructure for needed upgrades to support the expansion program.
8. Develop work scope and make recommendations for repair/replacement of existing systems and components.
9. Review initial concept plans with Staff and Administration.
10. Incorporate any comments or recommendations.
11. Develop initial estimate of probable construction costs to complete work recommended.
12. Review final conceptual plans with YPS personnel.
13. Attend any required review or presentation meetings with YPS personnel or representatives.
14. Complete final schematic plan.
15. Prepare final estimate of probable construction costs for implementation of proposed plan.

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**PROPOSAL CONDITIONS**

1. Services will be provided in compliance with current YPS contract.
2. The following items are not included in this proposal:
  - Construction Documents
  - Hazardous material testing or abatement documents (reimbursable \*)
  - Destructive test cuts or probes (reimbursable\*)
  - Submission of plans for NYS Education Dept. for building permit approval.

**ARRANGEMENT OF FEE**

1. The above listed work shall be provided for the fees as follows:

Condition Evaluations and Background Plans	\$ 2,500
Concept Plan Development and cost estimating -	\$ 6,500
Presentations and Review Meetings	\$ 2,500
Estimated Reimbursable Costs	<u>\$ 5,000</u>
Total Project Fees	\$ 16,500

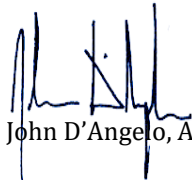
2. Should additional services be authorized, they shall be rendered at the hourly rates included in our current contract, or as mutually agreed.

\* No markup on reimbursables will be added. Original receipts will be provided.

All required printing at various phases is included in the above fees.

If you should require any additional information, please do not hesitate to call.

Sincerely,



John D'Angelo, ARA, LEED AP

JD'A/vc