



City of Yonkers/Yonkers Public Schools
One Larkin Center – 3rd Floor
Yonkers, New York 10701
(914) 377-6030

CITY OF YONKERS/YONKERS PUBLIC SCHOOLS
Purchasing

Mike Spano, Mayor
Victor Martinez, Director

Request for New Vendor Code

Dear Vendor:

In order for the City to issue your company a contract or purchase order, we must assign your company a new vendor code.

The Internal Revenue Service (IRS) regulations require the City have on file a Taxpayer Identification Number (TIN) for all individuals and businesses supplying the City with taxable goods and services. Please complete (type or print) this form and the attached W-9 form and return to this office via email. If information is not applicable to your company, please write N/A in the field.

After receiving this completed form via email, another representative from our *Accounting* office will reach out to you to provide instructions on *electronic payment options*.

NAME OF ENTITY/INDIVIDUAL: Edmentum, Inc.

BUSINESS NAME (IF DIFFERENT FROM ABOVE): _____

ADDRESS: 5600 West 83rd Street ADDRESS LINE 2: Suite 300 - 8200 Tower

CITY: Bloomington STATE: MN ZIP: 55437

REMIT ADDRESS (FOR PAYMENTS): PO Box 776725

CITY: Chicago STATE: IL ZIP: 60677

VENDOR WEBSITE: www.edmentum.com

CONTACT PERSON: Alex MacKinnon

TITLE: Partnership Manager

TELEPHONE: 800-447-5286

FAX: 877-519-9555

E-MAIL: alex.mackinnon@edmentum.com

INDUSTRY: Online Education

ADDITIONAL VENDOR QUESTIONS:

- | | | |
|--|------------------------------|--|
| 1. Do you receive a 1099 Form based on you W9? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 2. Do you qualify as a 501C business for non-profit? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 3. Are you a Law Firm? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 4. Is this a Rent Payment? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 5. Are you a Healthcare Provider? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |