

PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE? (Describe in detail any services to be provided or materials to be purchased)

“Building a Museum School”

During the 2022-2023 academic year, the Hudson River Museum will work with Museum School 25 administration and staff to envision, plan, and pilot a holistic and sustainable partnership with Museum School 25. It will focus on the history, science, and art of the Hudson River that will support and extend the curriculum at every grade level. In addition to facilitating teacher, student, and family access to the resources of the HRM, including its robust interdisciplinary exhibitions and collections, the ultimate program will address social and emotional needs while building cognitive and communication skills, and teaching creative arts that will enable them to express themselves through different modalities.

The Museum and School will collaborate on creating a scaffolded river-based curriculum built on Museum Education pedagogy focused on themes relevant to each grade level.

Deepen connections between the School and the Museum by facilitating meaningful access by families to exhibitions and programming.

Offer professional developments to teachers that address specific developmental levels and support cultural literacies.

Create and implement transformational experiences for fifth grade students through museum visits and work with a teaching artist.

2. AMOUNT OF SERVICE?

(Set forth the monetary value of the proposed agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule “B”)

Planning meetings, professional developments, direct student services, and family events will be held at Museum School 25 and at the Hudson River Museum. They will include:

- The co-creation of river-based curriculum between HRM and Museum School 25 educators for pre-K through grade 5: 12 planning sessions between December 2022 and May 2023.
- One-time general admission to the HRM for all students and their families.
- Direct student services for Grade 5 with a Teaching Artist and Museum Educators comprising 3 sessions.
- Six Professional Development sessions for Museum School 25 teachers and aides:
 - Introduction to HRM, the new “West Wing,” its exhibitions and collections.
 - Early Childhood Learning through the Museum: using multi-modal strategies
 - Middle Childhood Learning through the Museum: Visual Literacy
 - Students with Special Needs: Object-based Learning
 - Working with a Teaching Artist: Nurturing your Inner Artist
 - The Fifth Grade Experience: Critical Thinking and Problem Solving through the Arts
- Family Events (All School)

- Celebrating the opening of the new “West Wing” and new river-based exhibitions together with our partners!
- End of the Year Celebration (“Graduation”)
- (Planetarium show included with one of the events)

3. WHO IN THE SCHOOL DISTRICT IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

Museum School 25 teaching staff, students and their families will be directly served through this partnership, with a focus on graduating students in Grade 5

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

Saralinda B. Lichtblau, Assistant Director, Education, Hudson River Museum

Megan Byrnes, Manager, School Programs, Hudson River Museum

Marc Taylor, Manager, Planetarium and Science Programs, Hudson River Museum

Laura Vookles, Chair, Curatorial Department, Hudson River Museum

Teaching Artist and Content Specialists, TBD

4a. WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.

N/A

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

Through a scaffolded plan of action, relevant Museum/School curriculum for Grades Pre-K through 5 will be developed collaboratively and implemented with Grade 5 during the spring 2023 semester. This pilot program will measure the progress toward achieving the goal of building a Museum School.

6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES? (Set forth the method which will be used to evaluate contractor’s performance)

The quality of service will be evaluated through the Yonkers City School District with ongoing monitoring of the contractual services.

7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

Vendor Name: Hudson River Museum
Vendor Address: 511 Warburton Ave., Yonkers NY 10701
Vendor Phone No.: (914) 963-4550, Ext. 241
Vendor Business Status: (corporation, non-profit individual, unincorporated) Non-Profit
Vendor Contact Name: Saralinda B. Lichtblau
Vendor Contact Email: slichtblau@hrm.org
Tax ID No.: 13-2670081

School District Administrator Name: Elaine Shine
School District Administrator Title: Executive Director
School District Administrator Phone No.: 914-376-8183
School District Administrator Email: eshine@yonkerspublicschools.org

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?

Yes, the work is aligned to the 1003a grant to meet SCEP goals.

9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.

N/A

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? IF YES, PLEASE SPECIFICALLY DESCRIBE.

N/A

Performance Based Guidelines
Reviewed and approved by:

Elaine Shire

(Signature of School District administrator/employee)

Elaine Shire

(Printed Name)