

PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE OF THE SERVICE?

(Describe in detail any services to be provided or materials to be purchased)

To provide Public Speaking Classes and Theater Education to students attending a bilingual program or formerly attending a bilingual program in the City of Yonkers, NY in order to develop skills like creativity, communication, collaboration, and self-confidence, as well as ultimately increasing a sense of belonging and community in this population. Research indicates the building of strong social relationships results in each participant becoming a better integrated member of civil society (Stern and Seifert, 2002), ultimately gaining an appreciation for the theater as well as skills that would enhance personal and professional achievement.

2. AMOUNT OF SERVICE

(Set forth all quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")

Yonkers Middle High School
150 Rockland Avenue
Yonkers, NY 10701

Services will be provided for a minimum of 6 hours per week, for 26 weeks (January 2019-June 2019)

3. WHO IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

Services will be provided to seventy (70) Bilingual or Formerly Bilingual Students who are residents of Yonkers.

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

Services will be provided by Coordinadora General de los Dominicanos Residentes en el Exterior, Inc. (Coordinating Counsel of Dominicans Living Abroad, Inc.)
8 Alder Street, Yonkers, NY 10701 at Yonkers Middle High School 150 Rockland Avenue
Yonkers, NY 10701

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

Participants will organize a Community Theatrical Production and will participate in a Model United

Nations Conference. The program will also have one (1) Parent-Instructor conference, will keep attendance logs, and will give weekly updates to parents and district liaison.

6. HOW WILL THE QUALITY BE JUDGED?

(Set forth the method which will be used to evaluate contractor’s performance)

The Quality of the program will be measured based on three components:

1. The Theater/Acting Classes Component will be determined based on the [Keystone Readers’ Theater Presentation Rubric](#)

2. The Model United Nations Component will be assessed based on [The Model UN Simulation Grading Rubric](#)

3. Component 3 will be a participant/parent testimonial stating how the program has impacted them personally, academically, and/or culturally.

7. PERSONS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

(There must be a single Board administrative employee identified as the person responsible. This person will also be responsible for signing off on contract payments)

CONTRACTOR’S NAME, ADDRESS & CONTACT INFORMATION

CONTRACTOR’S FEDERAL IDENTIFICATION NUMBER

CONTRACTOR’S STATUS (e.g., corporation, individual, unincorporated, etc. and where)

Coordinadora General de los Dominicanos Residentes en el Exterior, Inc.

8 Alder Street, 1st Floor

Yonkers, NY 10701

info@dorenex.org

914-979-2303

The person responsible for administering the contract on behalf of Coordinadora GERAL de los Dominicanos Residentes en el Exterior, Inc. is: Maria Gribakina, Director

Contractor’s Federal Identification Number: 82-3034709

Contractor’s Status: Private Not-for-Profit Corporation, State of New York

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?

Yes, the services will be provided according to grant requirements.

9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.

Updated March 27 2018

Yes, Yonkers Public Schools shares their data on students currently or recently enrolled in a bilingual program so that we may analyze ELA scores and evaluate impact of our program on their ELA and Language Skills.

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? IF YES, PLEASE SPECIFICALLY DESCRIBE.

Yes, the data is used for the purposes of conducting a program self-assessment, which will allow us to make program improvements. For example, we will do that by:

- 1. Analyzing Impact on participants** (e.g., How much and what kind of a difference has the program or initiative made for its prioritized groups?)
- 2. Impact on community** (e.g., How much and what kind of a difference has the program or initiative made on the community? Were there any unintended consequences, either positive or negative?)

Methods: We will evaluate the effects of the program by engaging in key interviews with identified participants and parents.

We will include our findings in our annual report.