



Deputy Commissioner
Office of Higher Education

September 10, 2018

Edwin M. Quezada, Superintendent
Yonkers Public Districts
One Larkin Center
Yonkers, NY 10701

RE: RFP – Mentor Teacher Internship Program (MTIP) GC18-001
Award Amount: \$65,000
Time Period: July 1, 2018 – June 30, 2019

Dear Superintendent Quezada:

After reviewing your proposal responding to the above referenced Request-for-Proposal, the New York State Education Department (SED) is pleased to inform you it has tentatively awarded your organization a grant in the amount of \$65,000. There are several steps remaining prior to final approval and they are summarized below.

SED is required to obtain the approval of the procurement record for the RFP from the Office of the State Comptroller. The grant approval process also requires the review and approval of your proposed participation level for meeting Minority and Women-Owned Business Enterprise (M/WBE) requirements as outlined in the RFP. If you are contacted by NYSED with any questions about your agency's M/WBE plan or documentation, please be sure to respond promptly in order to avoid or minimize delay in finalizing your award.

You will receive a final approval notice from our Grants Finance Unit when your award is approved. *No work should be initiated until you receive final notice of approval of your award. All grants, regardless of type or dollar amount, are subject to further review, monitoring, and audit to ensure compliance. SED has the right to recoup funds if the approved activities are not performed and/or the funds are expended inappropriately.*

The contract resulting from this award will require that grantees accept electronic payments for amounts due on the contract. Additional information and authorization forms are available at the State Comptroller's website at www.osc.state.ny.us/epay/index.htm.

Elena F. Bruno, MTIP Coordinator, is the SED Program Manager who will be in contact with you during this process. She can be reach at (518) 486-2978 or via email at Elena.Bruno@nysed.gov if you have any questions. We look forward to working with you on this project.

Sincerely,



John L. D'Agati